

AN ORDINANCE ADDING CHAPTER 2, ARTICLE 4, SECTION 2-4.2:1 ENTITLED "WHEN ALL-VIRTUAL PUBLIC MEETINGS ALLOWED BY COMMITTEES OF THE SCHOOL BOARD; WHEN CLOSED MEETING HELD; LIMIT ON NUMBER OF ALL VIRTUAL MEETINGS BY COMMITTEES" OF THE POLICIES OF THE SUFFOLK CITY SCHOOL BOARD - FIRST READING AND ADOPTION

BE IT ORDAINED, by the School Board of the City of Suffolk, Virginia that Chapter 2, Article 4, Section 2-4.2:1 entitled "When all-virtual public meetings allowed by committees of the School Board; when closed meeting held; limit on number of all virtual meetings by committees" of the Policies of the Suffolk City School Board, be, and the same is hereby added as follows:

Section 2-4.2:1. When all-virtual public meetings allowed by committees of the School Board; when closed meeting held; limit on number of all virtual meetings by committees. — A. Committees of the School Board and committees appointed to advise the School Board may conduct all-virtual public meetings when:

- (1) the required notice of the meeting indicates whether the meeting will be in-person or all-virtual along with a statement notifying the public that the method by which the committee chooses to meet will not be changed unless the committee provides a new meeting notice in accordance with the provisions of Va. Code § 2.2-3707;
- (2) public access to the all-virtual public meeting is provided via electronic communication means;
- (3) the electronic communication means used allows the public to hear all members of the committee participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the committee; when audio-visual technology is available, a committee member shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails;
- (4) a phone number or other live contact information is provided to alert the committee if the audio or video transmission of the meeting provided by the committee fails, the committee monitors such designated means of communication during the meeting, and the committee takes a recess until public access is restored if the transmission fails for the public;
- (5) a copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of the committee for a meeting is made

available to the public in electronic format at the same time that such materials are provided to members of the committee;

- (6) the public is afforded the opportunity to comment through electronic means, including by way of written comments, at those public meetings when public comment is customarily received; and
- (7) no more than two members of the committee are together in any one remote location unless that remote location is open to the public to physically access it.

B. If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public resumes before the committee votes to certify the closed meeting as required by subsection D of Va. Code § 2.2-3712.

C. The committee does not convene an all-virtual public meeting (i) more than two times per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting.

Legal Authority — Virginia Code § 2.2-3708.3 (D).

BE IT FURTHER ORDAINED that all phrases, clauses, sentences, paragraphs, subsections, sections and chapters of the School Board's Policy Manual not amended or repealed shall remain in full force and effect.

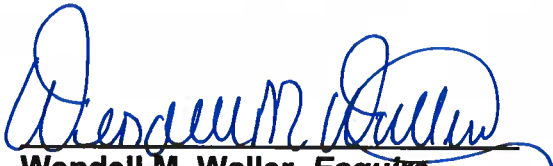
FIRST READING AND ADOPTION: _____

EFFECTIVE DATE: _____

TESTE: _____

CLERK

Approved as to form and content:



Wendell M. Waller, Esquire
School Board Attorney