



MEMORANDUM

TO: Members of the Suffolk City School Board

FROM: Dr. John B. Gordon III, *Superintendent*
Dr. Rodney J. Brown, *Chief of Administrative Services*

RE: *Personnel Report*

DATE: August 30, 2022

RESIGNATIONS

Seventeen (17) resignations which include eleven (11) instructional employees. The instructional employees include nine (9) teachers, and two (2) media specialists. Of those nineteen (19) resignations, there is one retiree. There are also seven (7) non-instructional employees resigning.

INSTRUCTIONAL HIRES

Seven (7) teachers, one School Counselor, one English Instructional Specialist, and one Work Based Learning Facilitator.

NON-INSTRUCTIONAL HIRES

Five (5) clerical staff (administrative assistants, bookkeeper, receptionist), one bus aide, two (2) bus drivers, one cafeteria associate, three (3) custodians, three (3) ISS monitors, four (4) intervention support staff, one OSS monitor, two (2) safety monitors, two (2) School assessment assistants, three (3) school nurses, one Speech language pathologist, and twenty-five (25) teacher assistants.

SUBSTITUTE PERSONNEL

Two (2) bus drivers, five (5) teachers, and two (2) teacher assistants.

EXTRA SUPPLEMENTS/STIPENDS

- Five (5) substitute bus driver trainees to receive a second payment stipend of \$300 or \$150 each for full training.
- One hundred and seven (107) special education summer employees to receive compensation for IEP development and curriculum writing at the rate of \$31.50 per hour.

- Ninety-eight (98) teachers to receive extra class compensation at the rate of 1/7th of their individual contracted pay at Nansemond River, Lakeland and King's Fork High Schools.
- One hundred and three (103) school personnel to receive compensation as Instructional Resource Developers at SAO and various elementary, middle, and high schools at the rate of \$31.50 per hour.
- One retired teacher assistant to serve as a long-term substitute receptionist at Northern Shores Elementary School at the rate of \$14.46 per hour.
- One school principal to receive a stipend of \$3000 for serving as the Elementary Principal Coach for the 2022-23 school year.
- One school employee to receive compensation for the Early Start Professional Development session held on June 23, 2022 at the rate of \$26.40 per hour.
- One school employee to receive compensation for attending the LEA and Support Services Team Summer Conference 2022 held on July 12-13, 2022 at King's Fork Middle School at the rate of \$31.50 per hour.
- Two (2) staff members are to receive compensation for attending the Principal' Tier I Book Camp Summer Session held at Col. Fred Cherry Middle School at the rate of \$31.50 per hour.
- Five (5) staff members to receive an additional duties stipend for serving as the division leads as Lead ECSE teacher, Residential IEP Case Manager, Lead Speech Pathologist, 504 Coordinator and Lead Related Services Therapist.
- Forty-four (44) staff members to receive 2022 summer series stipends of not less than \$200 and not more than \$2000 for participating as SPED teachers and SPED teacher assistants.
- Ninety-three (93) school personnel to receive a stipend of not less than \$500 and not more than \$2000 for working with the 2022 Secondary Summer School Programs.
- Forty-six (46) school employees to receive a stipend of not less than \$500 and not more than \$2000 for working with the Elementary Summer School Programs.
- One special education teacher to receive compensation for providing homebased services for a student at the rate of \$31.50 per hour.
- Twenty-seven (27) teachers to receive stipends for service as New Teacher Mentors in the amounts of \$200 or \$400.
- Forty-eight (48) school bus drivers and aids tor receive stipends of not less than \$200 and not more than \$500 for working during the 2022 Summer School Program.

- Two (2) school employees to receive compensation for providing translation services as needed during the 2022-23 school year at the rate of \$31.50 per hour.
- Nineteen (19) school employees to receive summer school bonuses as the rate of \$500 each.
- Six (6) school employees to receive stipends for working on the 9th grade transition program at King's Fork High School at the rate of \$31.50 per hour.
- Eleven (11) school employees to receive stipends of not less than \$250 and not more than \$500 for working as substitute bus drivers and aids for the Summer School 2022 program.
- Thirty-nine (39) long term substitutes to receive compensation at the rate of \$232 daily and long-term substitute paraprofessionals at the rate of \$100 daily.
- Seventy-four (74) directors, department heads and coaches for baseball, basketball, cheerleading, cross country, field hockey, football, golf, soccer, softball, swimming, tennis, track, volleyball, wrestling, academic team, band, choral, debate, drama, flag corps, yearbook programs, lawn care, web masters and e-sports personnel to receive compensation as per 2022-23 published classification and compensation plan for salary supplements at King's Fork and Nansmond River High Schools.
- Two (2) Substitute Bus Driver Trainees to receive two partial stipends in the amount of \$300 each.
- One Substitute Bus Driver Trainees to receive two partial stipends in the amount of \$150 each.
- Three (3) school bus personal who have completed the bus aid training program to serve as a substitute bus aid effective immediately.
- Thirty-four (34) school employees to be added as substitute teachers effective immediately.
- Six (6) substitute teacher requests to be removed from the substitute list.