



# MEMORANDUM

**TO:** Suffolk City School Board Members  
**FROM:** Dr. John B. Gordon III, *Superintendent JB/G/AM*  
**DATE:** March 13, 2025  
**RE:** School Board Approval of Budget Transfer #1 Fiscal 2024-2025

Memorandum #008, dated February 18, 2025 provide specific information and background into the reasoning behind the decision to renovate the Innovation Center. Resolution 24/25-20 and 24/25-21 were approved by the School Board to allow the awarding of the contract. This memo provides the transfer of funds from budgeted accounts that have been carefully analyzed to determine if and what funds are estimated to be remaining at fiscal yearend 2025.

As discussed at the February 27<sup>th</sup>, 2025 meeting, this transfer is recommended to fund the Innovation Center at Pruden. These transfers are directly related to supports for instruction and the Teaching and Learning Department.

|  | <u>FROM</u>        | <u>TO</u>          |
|--|--------------------|--------------------|
| <b>Salaries and Benefits from the following programs:</b>        |                    |                    |
| General Education Elementary                                     | \$100,000          |                    |
| General Education Middle School                                  | 200,000            |                    |
| General Education High School                                    | 200,000            |                    |
| Alternative Education  | 110,000            |                    |
| School Counselors  | 150,000            |                    |
| Office of the Principal  | 100,000            |                    |
| Instructional Support  | 95,000             |                    |
| Fiscal Services  | <u>45,000</u>      |                    |
| Facilities and Maintenance -Building Service -Purchased Services |                    | <u>\$1,000,000</u> |
| <b>Total</b>   | <b>\$1,000,000</b> | <b>\$1,000,000</b> |

tlg  
M# - 008