

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Field Trip #: 22694

School: King's Fork High School

Grade/Subject/Club/Team: V. Girls Basketball Team

Date of Field Trip: December 13, 2024 to December 15, 2024


Destination: The St. James, Springfield, Virginia

Purpose: King's Fork High School V. Girls Basketball Team will compete in The St. James She Got Game Classic at The St. James in Springfield, Virginia.

Objectives: King's Fork High School V. Girls Basketball Team will have the opportunity to compete in The St. James She Got Game Classic in Springfield, Virginia.

Approve

Disapprove



Director of Secondary Leadership

11/4/24

Date

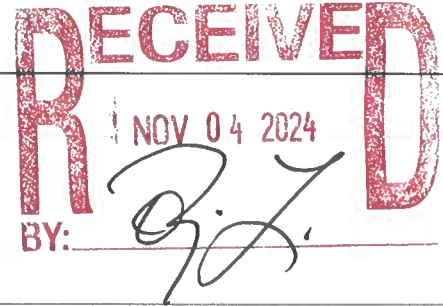
School Board Action:

Approve

Disapprove

Clerk of the Board

Date



- Main
- Trip Approval**
- Calendar
- Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **22694**

* Category Staff Only Travel Travel With Students

* Type of Trip **Athletic**

* Athletic Event (you may check more than one)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> MS Cheer |
| <input type="checkbox"/> One Act Play | <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bow | <input type="checkbox"/> SHUTTLE BUS |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading |
| <input type="checkbox"/> V Field Hockey | <input type="checkbox"/> V Football | <input checked="" type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball |
| <input type="checkbox"/> V Wrestling | | | |

Trip Leave

* Date **12/13/2024** Friday
 * Time **7:00 AM**

Trip Return

* Date **12/15/2024** Sunday
 * Time **7:30 PM**

Trip Year/Week 2024-50

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept ⓘ

395 King's Fork High
 351 King's Fork Rd, Suffolk, VA 23434

* Main Destination Other (Type Below)
 ⓘ Springfield, VA, USA

Destination Not Listed **Springfield, VA, USA**

Destination Name **St. James**

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

354.79

CALCULATE MILES

* Funding Source #1

Athletics

Budget Code

Est Trip Cost \$0.00

Est Bal \$255,000.00

Funding Source Desc

test of funding management

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

maurice fofana

* Teacher / Advisor / Staff Phone #

4348823150

Teacher / Advisor / Staff Email

randyjessee@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

Same as Teacher / Advisor / Staff

* Emergency Contact Name

maurice fofana

* Emergency Contact Phone #

4348823150

Number of Individuals Making Trip

* Male Adults 1

* Female Adults 2

Total Adults 3

* Male Students 0

* Female Students 15

Total Students 15

Additional Information

* School will be billed for Mileage

Yes No

* School will be billed for Driver

Yes No

* District Event

Yes No

* Non District Event

Yes No

* Description of the funding source you will be using :

KFHS Girls Varsity Basketball team and Booster Club is responsible for

* Will a coach be driving the trip?

Yes No

* If yes, please enter the coaches name. If no, enter NA.

na

* Will you be using external transportation (ex. plane, walking)?

Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries transportation company if applicable.

Vans from Mike Duman Ford

Vehicles Needed

* Do you need vehicles? Yes No

Person Submitting Request

randyjessee@spsk12.net

Date Submitted

Nov 1, 2024, 4:04:00 PM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name derrickbryant@spsk12.net
Decision Date Nov 1, 2024, 4:28:13 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

File Type	Size	File Name	Created On
image/jpeg	228 KB	She Got Game flyer (1).jpeg	11/1/24, 4:03 I
application/pdf	250 KB	Klins Fork She Got Game (1).pdf	11/1/24, 4:03 I

Request Status Trip: 22694 Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Page << First | < Previous |

Subject: Email Sent on: Email Sent by: Email Sent To:

Date	User	Action
11/1/24, 4:28:13 PM	derrickbryant@spsk12.net	Location Level Approved



KINGS FORK LADY BULLDOGS

SHE GOT GAME TOURNEY

DURATION: 3 DAYS

The St. James 6805 Industrial Rd Springfield, VA 22151

13

DEC

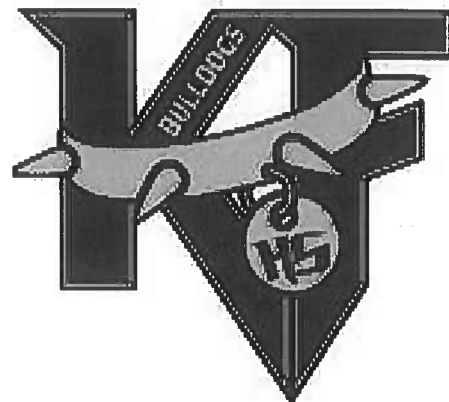
1. 0700 Depart KFHS for Springfield, VA
2. 1100 Arrive The St. James
3. TBD Lunch
4. 1700 Check-in Hotel
5. 1800 Dinner
6. 2000 Team Meeting
7. 2200 Lights Out



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DEC

1. 0700 Breakfast
2. 1100 Depart for St. James
3. 1200 Arrive St. James
4. TBD Lunch
5. Hotel
6. 1800 Dinner
7. 2000 Team Meeting
8. 2200 Lights Out



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DEC

1. 0700 Breakfast
2. 0900 Checkout Hotel
3. 1000 Arrive St. James
4. TBD Lunch
5. TBD Depart St. James
6. TBD Return to KFHS Suffolk, VA

Logistics

Require two 12 passenger vans
Hotel for 3 days, 2 nights
Embassy Suites Hotel

Staff/Players

Varsity Girls Basketball Team
Coaches: Fofana, Anstead

Chaperones: B. Gaston, R. Fofana, C. Batten

Embassy Suites: 8100 Loisdale Rd Springfield, Va

**SHE
GOT
GAME**
Classic



THE ST·JAMES

**SHE
GOT
GAME**
Classic

PRESENTED BY



KAISER PERMANENTE®

**SHE GOT GAME
CLASSIC**

DECEMBER 13-15, 2024 | WASHINGTON,
DC

FIELD TRIP CHAPERONE LIST

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS / COACHES

1. Maurice Fofana
2. Tiffany Anstead
3. Beverly Gaston
4. Rickeda Fofana
5. C. Batten
- 6.
- 7.
- 8.

**PARENTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SPECIAL EDUCATION TEACHERS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

TEACHER ASSISTANTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.