

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 19456

School: King's Fork High School

Grade/Subject/Club/Team: V. Wrestling Team

Date of Field Trip: December 14-16, 2023

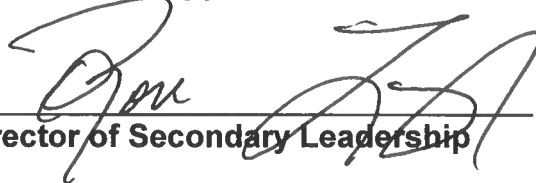
Destination: Knightdale High School, Knightdale, North Carolina

Purpose: King's Fork High School V. Wrestling Team will compete in the WRAL Invitational Wrestling Tournament in Knightdale, North Carolina.

Objectives: King's Fork High School V. Wrestling Team will have the opportunity to compete in the WRAL Invitational Wrestling Tournament at Knightdale High School in Knightdale, North Carolina.

Approve

Disapprove



Director of Secondary Leadership

10/24/23

Date

School Board Action:

Approve

Disapprove

Clerk of the Board

Date



- Main
- Trip Approval**
- Calendar
- Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **19456**

* Category Staff Only Travel Travel With Students

* Type of Trip **Athletic**

* Athletic Event (you may check more than one)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> One Act Play |
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading | <input type="checkbox"/> V Field Hockey |
| <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball | <input checked="" type="checkbox"/> V Wrestling |

Trip Leave

* Date **12/14/2023** Thursday
 * Time **4:00 PM**

Trip Return

* Date **12/16/2023** Saturday
 * Time **5:00 PM**

Trip Year/Week 2023-50

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept **395 King's Fork High**
 351 King's Fork Rd, Suffolk, VA 23434

Main Other (Type Below)
 * Destination **Knightsdale, NC 27545, USA**

Destination Not Listed **Knightsdale, NC 27545, USA**

Destination Name **Knightsdale HS**

- Add a Stop on the Way There
- Add a Stop on the Return

Approximate Nbr of Miles Round Trip

311.04

CALCULATE MILES

* Funding Source #1 Athletics Budget Code

Est Trip Cost \$0.00 Est Bal \$255,000.00

Funding Source Desc test of funding management Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name Donald Motley

* Teacher / Advisor / Staff Phone # 7578181822

Teacher / Advisor / Staff Email randyjessee@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Donald Motley

* Emergency Contact Phone # 4348823150

Number of Individuals Making Trip

* Male Adults	2	* Female Adults	0	Total Adults	2
* Male Students	15	* Female Students	2	Total Students	17

Additional Information

* School will be billed for Mileage Yes No

* School will be billed for Driver Yes No

* District Event Yes No

* Non District Event Yes No

* Description of the funding source you will be using : transportation only

* Will a coach be driving the trip? Yes No

* If yes, please enter the coaches name. If no, enter NA. na

* Will you be using external transportation (ex. plane, walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries transportation company if applicable.

Renting vans : Leaving Thursday the 14th of Dec.4:00pm returning on Dec. 16th leaving at 6pm
 52 Annual WRAL Invitational Wrestling Tournament 12/15-12/16
 Knightdale High School, 100 Bryan Chalk Ln, Knightdale, NC 27545

Vehicles Needed

* Do you need vehicles? Yes No

Person Submitting Request randyjessee@spsk12.net

Date Submitted Oct 19, 2023, 1:58:49 PM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision Approved

Name derrickbryant@spsk12.net

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

File Type

Size

File Name

Created On

Request Status Trip: 19456

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
Date	User	Action	
10/24/23, 7:54:57 AM	lindaliverman@spsk12.net	Save and Close Trip (Submit Page Determines Return)	
10/23/23, 4:49:01 PM	derrickbryant@spsk12.net	Location Level Approved	
10/19/23, 2:24:34 PM	randyjessee@spsk12.net	Save and Close Trip (Submit Page Determines Return)	
10/19/23, 2:22:10 PM	randyjessee@spsk12.net	Save and Close Trip (Submit Page Determines Return)	
10/19/23, 2:11:47 PM	randyjessee@spsk12.net	Vehicle type changed to	
10/19/23, 2:10:47 PM	randyjessee@spsk12.net	Trip Leave date/time changed to 12/14/2023 04:00:00 PM	
10/19/23, 2:10:40 PM	randyjessee@spsk12.net	Trip Leave date/time changed to	
10/19/23, 1:59:08 PM	randyjessee@spsk12.net	Trip Leave date/time changed to	
10/19/23, 1:58:49 PM	randyjessee@spsk12.net	Duplicated from Trip Number 19455	





SUFFOLK PUBLIC SCHOOLS

Field Trip Instructional Objectives

School: King's Fork High School

Person Completing the Form: Randy Jessee

Grade Level: V. Wrestling Team

Date of Trip: December 14-16, 2023

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
Student athletes will be participating in a prestigious	
wrestling tournament in Knightdale, NC. Students will	
benefit from the cultural diversity from interacting with	
student athletes from all over the US.	

This form must be attached to the Application for Field Trip.

FIELD TRIP CHAPERONE LIST

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS / COACHES

1. Donald Motley
2. Tyler Stiles
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

**PARENTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SPECIAL EDUCATION TEACHERS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

TEACHER ASSISTANTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.