

**SUFFOLK PUBLIC SCHOOLS**  
*(Attach to field trip application requiring School Board approval)*

**Field Trip #:** 19035

**School:** Lakeland High School

**Grade/Subject/Club/Team:** Girls Volleyball

**Date of Field Trip:** November 11, 2023

**Destination:** Salem Civic Center Equestrian Field 1, Salem, Virginia

**Purpose:** Lakeland High School Girls Volleyball Team will compete in the VHSL State Quarterfinals.

**Objectives:** Lakeland High School Girls Volleyball Team will have the opportunity to compete in the VHSL State Quarterfinals in Salem, Virginia.

- Approve**  
 **Disapprove**

  
\_\_\_\_\_  
**Director of Secondary Leadership**

8/1/23  
\_\_\_\_\_  
**Date**

**School Board Action:**

- Approve**  
 **Disapprove**

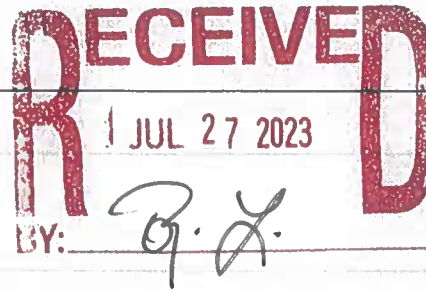
\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**



- Main
- Trip Approval**
- Calendar
- Reports

### Suffolk City Public Schools Travel Tracker



#### Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

#### Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number

19035

\* Category  Staff Only Travel  Travel With Students

\* Type of Trip

\* Athletic Event (you may check more than one)

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Band                | <input type="checkbox"/> Boys Soccer              | <input type="checkbox"/> Boys Tennis                 | <input type="checkbox"/> Boys Volleyball         |
| <input type="checkbox"/> Cross Country       | <input type="checkbox"/> Debate                   | <input type="checkbox"/> Forensics                   | <input type="checkbox"/> Girls JV Volleyball     |
| <input type="checkbox"/> Girls Soccer        | <input type="checkbox"/> Girls Tennis             | <input checked="" type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf                    |
| <input type="checkbox"/> HS ACTIVITY BUS     | <input type="checkbox"/> Indoor Track             | <input type="checkbox"/> INTRAMURAL BASKETBALL       | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER           | <input type="checkbox"/> INTRAMURAL VOLLEYBALL   |
| <input type="checkbox"/> JV Baseball         | <input type="checkbox"/> JV Boys Basketball       | <input type="checkbox"/> JV Boys Soccer              | <input type="checkbox"/> JV Cheerleading         |
| <input type="checkbox"/> JV Field Hockey     | <input type="checkbox"/> JV Football              | <input type="checkbox"/> JV Girls Basketball         | <input type="checkbox"/> JV Girls Soccer         |
| <input type="checkbox"/> JV Softball         | <input type="checkbox"/> JV Wrestling             | <input type="checkbox"/> MS ACTIVITY BUS             | <input type="checkbox"/> One Act Play            |
| <input type="checkbox"/> Outdoor Track       | <input type="checkbox"/> Scholastic Bowl          | <input type="checkbox"/> SHUTTLE BUS                 | <input type="checkbox"/> Swimming                |
| <input type="checkbox"/> V Baseball          | <input type="checkbox"/> V Boys Basketball        | <input type="checkbox"/> V Cheerleading              | <input type="checkbox"/> V Field Hockey          |
| <input type="checkbox"/> V Football          | <input type="checkbox"/> V Girls Basketball       | <input type="checkbox"/> V Softball                  | <input type="checkbox"/> V Wrestling             |

#### Trip Leave

\* Date  Saturday  
 \* Time

#### Trip Return

\* Date  Saturday  
 \* Time

Trip Year/Week 2023-45

\* Is this trip overnight, out-of-state, or greater than 200 miles one way?  Yes  No

#### Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

Your School/Dept

Main Destination

Destination Not Listed

Destination Name

Add a Stop on the Way There

Add a Stop on the Return

\* Approximate Nbr of Miles Round Trip

\* Funding Source #1  Budget Code  
Est Trip Cost \$1,579.92 Est Bal \$255,000.00  
Funding Source Desc test of funding management Budget Code Desc  
Funding Approver

\* Teacher / Advisor / Staff Name   
\* Teacher / Advisor / Staff Phone #   
Teacher / Advisor / Staff Email   
Note: This email will receive the requester emails if different from requester  
Emergency Contact Info  Same as Teacher / Advisor / Staff  
\* Emergency Contact Name   
\* Emergency Contact Phone #

### Number of Individuals Making Trip

|                 |   |                   |    |                |    |
|-----------------|---|-------------------|----|----------------|----|
| * Male Adults   | 0 | * Female Adults   | 1  | Total Adults   | 1  |
| * Male Students | 0 | * Female Students | 15 | Total Students | 15 |

### Additional Information

\* School will be billed for Mileage  Yes  No  
\* School will be billed for Driver  Yes  No  
\* District Event  Yes  No  
\* Non District Event  Yes  No

\* Description of the funding source you will be using :

\* Will you be using external transportation (ex. plane, walking)?  Yes  No

### Vehicles Needed

\* Do you need vehicles?  Yes  No

Check here to indicate trip is drop-off only Location   
 Check here to indicate trip is pickup only Location

#### Vehicle Pickup

\* Date   
\* Time

#### Vehicle Return

\* Date   
\* Time

Total Trip Hours 12.00

\* Type of vehicles needed to reserve   ⓘ

\* How many vehicles do you need?

Vehicle Guidelines: Elementary 64 and 77 passengers. Secondary 44 to 48

\* Need Lift?  Yes  No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs  Portable Child Restraints (PCR)  Safety Vests  Wheel Chair Slot

Comments or Details Concerning Needs

State QF

Vehicle Driver Information

Owner

lakeyaboone@spsk12.net

Bid Id/Closing Date

Not Found

Reserve Vehicles

Location Used to Reserve Vehicles

300 Lakeland High  
lakeyaboone@spsk12.net

Trip Location Zone

Lakeland

Trip Year/Week:

Bid Id

Not Found

Trip Hours:

Total Number of Vehicles Needed:

1

Number w/ Lift:

Person Submitting Request

gregoryroutree@spsk12.net

Date Submitted

Jul 26, 2023, 5:17:55 PM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

gregoryroutree@spsk12.net

Decision Date

Jul 26, 2023, 5:19:56 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved  Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

| File Type       | Size  | File Name                                | Created O   |
|-----------------|-------|--|-------------|
| application/pdf | 95 KB | Volleyball_Girls_2023_Playoff_Format.pdf | 7/26/23, 5: |

Request Status Trip: 19035

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

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**Subject:**                      **Email Sent on:**                      **Email Sent by:**                      **Email Sent To:**

Date

7/28/23, 5:19:58 PM

User

gregoryroutree@spsk12.net

Action

Save and Close Trip (Submit Page Determines Return)



Version 4.8.95



## PLAYOFF FORMAT FOR: GIRLS VOLLEYBALL

**Number of Championships:** Six Championships for Girls (Class 6, 5, 4, 3, 2, and 1)

### Region Tournament

- Dates:** NFHS Week 17-19 or Saturday, October 28th - Wednesday, November 8<sup>th</sup>. Must be completed by the Region Deadline as published on the VHSL Calendar.
- Format:** Eight-team, single elimination tournament unless the Region has determined another format. **Seeding and pairings are determined by the Region.**
- Sites:** As determined by each Region.
- Who Advances:** Region Champion and Region Runner-up advance to state tournament play.

### State Tournament

- Dates:** NFHS Week 19 - 20 or Saturday, November 11<sup>th</sup> for State QF's, Tuesday, November 14<sup>th</sup> for State SF's, and State Finals, Thursday, November 16 - Saturday, November 18<sup>th</sup>, 2021
- Tickets:** All state event tickets are \$10.00 with a service fee through GoFAN or VCU ticketing. Children who are 6 years old or younger are admitted free of charge.
- Format:** Eight-team, single-elimination tournament per classification pairing:  
Quarterfinal Pairings – Region A champion vs. Region B Runner-up, Region A Runner-up vs. Region B Champion. Region C Champion vs. Region D Runner-up, and Region C Runner-up vs. Region D Champion.  
Semi-final Pairings – Region A vs. Region B and Region C vs. Region D.  
Semi-final winners advance to State Finals.  
**Class 6 pairings will be based on the brackets that were established by the classification.**
- Sites:** Salem Civic Center, Salem, VA for Class 1 - 3 and Siegel Center, Richmond, VA for Class 4 - 6.
- Awards:** Team trophy and individual medal to State Champion and Runner-up teams.
- VHSL Administrator:** Laura Parker