

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Field Trip #: 21790

School: Nansemond River High School

Grade/Subject/Club/Team: V. Field Hockey Team

Date of Field Trip: September 20, 2024 to September 22, 2024


Destination: Conshohocken, PA

Purpose: Nansemond River High School V. Field Hockey Team will participate in the MaxPreps Invitational Field Hockey Tournament.

Objectives: Nansemond River High School V. Field Hockey Team will have the opportunity to participate in the MaxPreps Invitational Field Hockey Tournament in Conshohocken, PA.

Approve

Disapprove



Director of Secondary Leadership



Date

School Board Action:

Approve

Disapprove

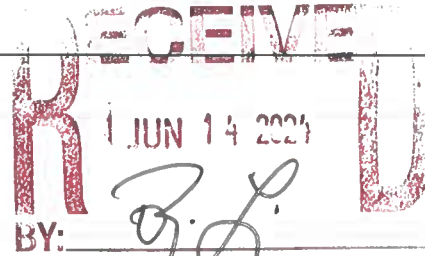
Clerk of the Board

Date



- Main
- Trip Approval**
- Calendar
- Reports

Suffolk City Public Schools Travel Tracker



Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **21790**

* Category Staff Only Travel Travel With Students

* Type of Trip

* Athletic Event (you may check more than one)

- | | | | |
|----------------------------------------------|---------------------------------------------------|------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> One Act Play |
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bow | <input type="checkbox"/> SHUTTLE BUS | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading | <input checked="" type="checkbox"/> V Field Hockey |
| <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball | <input type="checkbox"/> V Wrestling |

Trip Leave

* Date **9/20/2024** Friday
* Time **6:00 AM**

Trip Return

* Date **9/22/2024** Sunday
* Time **8:00 PM**

Trip Year/Week 2024-38

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

MaxPreps Invitational Field Hockey Tournament in Conshocken Pa

* Your School/Dept ⓘ

240 Nansemond River High
3301 Nansemond Parkway, Suffolk, VA 23435

Main Destination

Conshohocken, PA 19428, USA

Destination Not Listed

Destination Name

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

* Funding Source #1 Budget Code
Est Trip Cost \$0.00 Est Bal \$255,000.00
Funding Source Desc test of funding management Budget Code Desc
Funding Approver

* Teacher / Advisor / Staff Name
* Teacher / Advisor / Staff Phone #
Teacher / Advisor / Staff Email
Note: This email will receive the requester emails if different from requester
Emergency Contact Info Same as Teacher / Advisor / Staff
* Emergency Contact Name
* Emergency Contact Phone #

Number of Individuals Making Trip

* Male Adults	1	* Female Adults	2	Total Adults	3
* Male Students	0	* Female Students	20	Total Students	20

Additional Information

* School will be billed for Mileage Yes No
* School will be billed for Driver Yes No
* District Event Yes No
* Non District Event Yes No

* Description of the funding source you will be using:

* Will a coach be driving the trip? Yes No
* If yes, please enter the coaches name. If no, enter NA.

* Will you be using external transportation (ex. plane, walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries transportation company if applicable.

Charter Bus Company TBD

Vehicles Needed

* Do you need vehicles? Yes No

Person Submitting Request kristybrett@spsk12.net
Date Submitted Jun 14, 2024, 9:08:36 AM

▶ [Trip Estimator \(click to open and enter additional information for estimating trip cost\)](#)

Level 01 Approval - Location Approval

Comment
Decision Approved
Name tinapaul@spsk12.net

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

File Type	Size	File Name	Created
application/pdf	206 KB	Field Hockey Pennsylvania Trip Sept 2024.pdf	6/14/24,

Request Status Trip: 21790

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
Date	User	Action	
6/14/24, 9:20:37 AM	tinapaul@spsk12.net	Save and Close Trip (Submit Page Determines Return)	N
6/14/24, 9:20:24 AM	tinapaul@spsk12.net	Location Level Approved	
6/14/24, 9:08:41 AM	kristybrett@spsk12.net	Save and Close Trip (Submit Page Determines Return)	N





Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization Nansemond River High School Date May 29, 2024
Grade/Subject/Club Varsity Field Hockey Teachers Allison Dize

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 9/20/2024 Time Departing School 6:00am Time Returning to School 8:00pm 9/22/2024

Destination: Best Western Fort Washington Inn; 285 Commerce Dr. Fort Washington PA

School Bus N/A Number Needed N/A 19034

SPECIAL NEEDS BUS

Equipment Needed: W/C PCR Safety Vest

School Car _____ Number Needed _____

Non-School Board Transportation -	
Type:	_____
Furnished	_____
By:	_____

(School cars are not to be used to transport students)

Number of Students 16-20 Number of Classes _____

Overnight Trip? Yes _____ No

Total Cost to Student _____ *Other Costs Incurred _____

*Paid By _____

Names of Chaperones (Not including Teachers): Allison Dize, Courtney Parker,
Raymond Brown

Date Parental Permission Secured and Filed in Office _____

Trip Requested By: Allison Dize

Trip Received By: Impaul Date: 6-4-24

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)



SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School Nansemond River High School

Person completing the form Allison Dize

Grade Level Varsity Field Hockey

Date of Trip Friday September 20, 2024 - Sunday September 22, 2024

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
To improve the players' and teams skills	
and performance but also to provide them with valuable exposure and learning opportunities that can aid their athletic and personal development.	

This form must be attached to the Application for Field Trip.

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form. ON FILE!!**

TEACHERS

1. Allison Dize
2. Cortney Parker (volunteer)
3. Raymond Brown (volunteer)
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

****PARENTS**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____



Nansemond River High School

3301 Nansemond Parkway ■ Suffolk, Virginia 23434
Office (757) 923-4101 ■ Fax (757) 538-5430

Dr. Shawn Green, Principal

Mrs. Kimberly Warholak, Assistant Principal
Mrs. Tina Paul, Assistant Principal

Mr. Darrell Medley, Assistant Principal
Mr. Stevie Green, Dean of Students

Nansemond River High School Field Trip Permission Form

Trip Details

Destination: Max Prep Invitational Field Hockey Tournament, Conshohocken, PA

Departure Date & Time: September 20th, 2024, at approximately 6:00 AM

Return Date & Time: September 22nd, 2024, in the evening

Accommodation: Best Western Fort Washington Inn, 285 Commerce Drive, Fort Washington, PA 19034

Itinerary

-September 20th, 2024: Departure from Nansemond River High School at 6:00 AM; Travel to Fort Washington, PA

-September 20th - 22nd, 2024: Participation in 3 games at the Max Prep Invitational Field Hockey Tournament (1 game per day)

-September 22nd, 2024: Return to Nansemond River High School in the evening

Student Information

Student Name: _____

Grade: _____

Date of Birth: _____

Emergency Contact Name: _____

Emergency Contact Phone: _____

Parental/Guardian Consent

I, the undersigned, permit my child, _____, to participate in the field trip to the Max Prep Invitational Field Hockey Tournament in Conshohocken, PA, from September 20th, 2024, to September 22nd, 2024. I understand that the team will depart from Nansemond River High School at approximately 6:00 AM on September 20th and return on the evening of September 22nd. The team will stay at Best Western Fort Washington Inn.

I acknowledge that while every precaution will be taken to ensure my child's safety, I will not hold Nansemond River High School or its staff responsible for any unforeseen incidents that may occur during the trip.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Medical Information

Does your child have any medical conditions we should be aware of?

Yes No

If yes, please describe: _____

Is your child currently taking any medication?

Yes No

If yes, please list: _____

Does your child have any allergies?

Yes No

If yes, please list: _____

Family Physician Name: _____

Physician's Phone Number: _____

Insurance Information

Insurance Company: _____

Policy Number: _____

Group Number: _____

Additional Notes

Please ensure your child has the following items packed:

- Field hockey gear (including uniform, sticks, mouthguard, shin guards)
- Personal items and toiletries
- Weather-appropriate clothing
- Any necessary medications

Contact Information

In case of emergency or questions, please contact Coach Ali Dize at (757) 334-2268 or allisondize@spsk12.net

Please return this signed form by September 10th, 2024.

****For School Use Only****

Permission Form Received On: _____

Received By: _____