

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 2, SECTION 2-2.7
ENTITLED "SCHOOL BOARD STANDING COMMITTEES; FOUNDATIONS;
SPECIAL COMMITTEES" OF THE POLICIES OF THE SUFFOLK CITY
SCHOOL BOARD - FIRST READING**

BE IT ORDAINED, by the School Board of the City of Suffolk, Virginia that Chapter 2, Article 2, Section 2-2.7 entitled "School Board Standing Committees; Foundations; Special Committees" of the Policies of the Suffolk City School Board, be, and the same is hereby added as follows:

Section 2-2.7. School Board Standing Committees; Foundations; Special Committees. – A. Standing Committees are hereby established by the School Board:

(1) Policy Review Committee

The Policy Review Committee is responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations of the School Board to ensure that they are in accordance with federal and state mandates. The Policy Review Committee shall meet quarterly and shall make reports to the School Board as deemed necessary. Any change, addition, or revision to policies of the School Board must first be presented to the Policy Review Committee. The School Board cannot revise any policy of the School Board or vote for the adoption of any new policy of the School Board that has not first come before the Policy Review Committee for its consideration and recommendation. However, at a public meeting of the School Board, any member of the School Board can recommend for vote by the full School Board any change, addition and/or revision to policies of the School Board. If the School Board votes to approve the Board member's recommendation, the Board Member must then submit in writing to the Policy Review Committee a clear and concise statement explaining the change, addition and/or revision to policies of the School Board that is being requested. Any request that is made by a Board Member and approved by the School Board to change and/or revise a policy of the School Board, the Policy Review Committee must make the change and/or revision that has been requested and submit the change and/or revision to the full School Board for its consideration.

(2) Finance Committee

The Finance Committee works collaboratively with the school superintendent in an advisory capacity by offering input regarding major accounting changes in policy and/or significant fluctuations in revenue and/or expense that could affect operations of the school division, information about the annual resolution concerning authorizing the superintendent to spend down remaining funds in the operations fund and independent reports and comments. However, this Committee shall not interfere with the superintendent's discharge of all duties and responsibilities incumbent on the superintendent by state law, regulations of the Board of Education and policies of the School Board. The Finance Committee shall meet at least twice a year and shall report the results of its meeting to the full School Board.

(3) Legislative Committee

The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package relative to bills and legislation pending before the Virginia General Assembly and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies. The Legislative Committee shall meet at least twice a year and shall report to the School Board regarding legislation pending before the Virginia General Assembly or United States Congress that could impact public education in Suffolk Public Schools.

(4) Support Committee

The Support Committee is responsible for providing technical support and assistance to citizen advisory committees that will assist them in carrying out their delegated duties and responsibilities. The technical support and assistance can include, but is not limited to, the following:

- (i) meeting with chairs of citizen advisory committees to discuss any challenges the committee might be facing;
- (ii) assisting the committee chair in formulating by-laws for the committee;
- (iii) offering advice to the committee chair on best practices to ensure that meetings are productive and efficient; and
- (iv) serving as a liaison or point of contact on the School Board to assist with any needs that may arise in carrying out the committee's delegated responsibilities.

B. Members of the School Board are permitted to serve on foundation boards, which include, but are not limited to, Suffolk Education Foundation, WHRO, and ACCESS.

C. Special committees may be appointed by the chair or created by School Board action. Special committees are created for a specific purpose and expire upon completion of the assigned task, or at the time specified when the committee is created, unless School Board action authorizes temporary continuance of the committees. Any member of the School Board appointed by the chair to serve on a special committee can also be removed by the chair without action by the School Board; and the chair may appoint a replacement. (Adopted: June 8, 1995; Revised November 11, 1999; Revised June 13, 2013; Ordinance Number 12/13-148; Effective Date: July 1, 2013; Revised April 14, 2016; Ordinance Number 15/16-16; Effective Date: July 1, 2016; Effective Date: May 9, 2019, Ordinance Number 18/19-70: Revised May 9, 2019; Ordinance Number 20/21-5, Revised: October 8, 2020; Ordinance 22/23-33, Revised/Effective: February 9, 2023; Ordinance 23/24-19, Revised/Effective: November 9, 2023; Ordinance 24/25-21, Revised/Effective: November 14, 2024)

Legal Authority - Virginia Code §§ 22.1-78, 22.1-277.06, 22.1-275.1, and 22.1-18.1 (1950), as amended.

FIRST READING: _____

SECOND READING: _____

EFFECTIVE DATE: _____

TESTE: _____

CLERK

Approved as to form and content:



Wendell M. Waller, Esquire
School Board Attorney