

# SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

**Field Trip #:** 22681

**School:** Lakeland High School

**Grade/Subject/Club/Team:** Orchestra Students

**Date of Field Trip:** November 15, 2024 to November 16, 2024

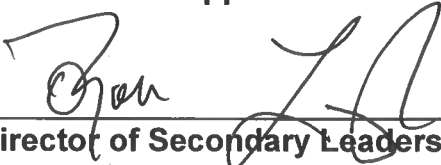
**Destination:** Virginia Tech, Blacksburg, Virginia

**Purpose:** Lakeland High School Orchestra students will participate in the Honors Orchestra auditions at Virginia Tech in Blacksburg, Virginia.

**Objectives:** Lakeland High School Orchestra students will have the opportunity to participate in the Honors Orchestra auditions at Virginia Tech in Blacksburg, Virginia.

**Approve**

**Disapprove**

  
\_\_\_\_\_  
**Director of Secondary Leadership**

11/7/24  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Superintendent**

\_\_\_\_\_  
**Date**

**School Board Action:**

**Approve**

**Disapprove**

\_\_\_\_\_  
**Clerk of the Board**

\_\_\_\_\_  
**Date**

### Travel Request Form

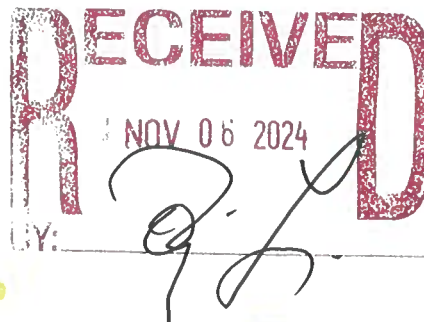
Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **22681**

\* Category **Travel With Students**

\* Type of Trip **Field Trip**

\* Field Trip Event **ORCHESTRA**



#### Trip Leave

\* Date **11/15/24** **Friday**

\* Time **1:00 PM**

#### Trip Return

\* Date **11/16/24** **Saturday**

\* Time **12:00 PM**

Trip Year/Week 2024-46

\* Is this trip overnight, out-of-state, or greater than 200 miles one way? **Yes**

#### Comments

\* Your School/Dept **300 Lakeland High**  
**214 Kenyon Rd, Suffolk, VA 23434**

\* Main Destination **Other (Type Below)**  
**Blacksburg, VA 24061, USA**

Destination Not Listed **Virginia Tech, Blacksburg, VA, USA** \* Destination Name **VT**

\* Approximate Nbr of Miles Round Trip **595.19**

#### Special Instructions for Permission Slip

Funding Source #1 **School Allotment - Lakeland High** Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? **No**  
 (Does venue require payment prior to trip?)

\* Teacher / Advisor / Staff Name **Mary Sensabaugh**

\* Teacher / Advisor / Staff Phone # 7579255790  
 Teacher / Advisor / Staff Email marysensabaugh@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

\* Emergency Contact Name Mary Sensabaugh  
 \* Emergency Contact Phone # 7579255790

\* Grade Level(s) Making Trip 10  
 11

\* Description of group or person(s) making trip Orchestra Students

\* Educational Objective for Field Trip Please see attached document

### Number of Individuals Making Trip

\* Male Adults 2 \* Female Adults 2 Total Adults 4  
 \* Male Students 2 \* Female Students 3 Total Students 5

Need 1 adult(s) for 15 or more students.  
 Need 1 adult(s) for every additional 15 students.

\* Will the students be away from school during lunch? Yes

\* If so, will these students need packed lunches? No

Nbr Students 5 Teacher Mary Sensabaugh  
 Students will be away from school during the lunch period.

### Additional Information

\* School will be billed for Mileage No

\* School will be billed for Driver No

\* What is the cost to the Student? \$300.00 Paid by Orchestra Funds

\* Description of the funding source you will be using SAO Dr. Neighbours Paid by Orchestra Funds

\* Will a coach be driving the trip? No

\* If yes, please enter the coaches name. If no, enter NA.  
 NA.

\* Will you be using external transportation (ex. plane, walking)? Yes

\* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. Indicate chartered transportation company if applicable.

Parent Transport

### Vehicles Needed

\* Do you need vehicles? No

Person Submitting Request

rickeyeley@spsk12.net

Date Submitted

## Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
  2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
  3. You will obey all traffic laws while operating the vehicle
  4. You will not "text" or operate any device that may distract you while driving the vehicle
  5. Properly authorized use of a Suffolk City Public Schools vehicle for official travel
  6. Will only transport authorized passengers for the purpose of official travel
  7. The lift is to be operated only for wheelchairs.
  8. Buses and vehicles must come back in good condition in order to avoid additional charges.
  9. Buses and vehicles must be cleaned in order to avoid additional charges.
  10. Elementary Schools must have 1 adult per every 10 students.
- \* I have read and understand the information above.

Yes

## Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

loriwhite@spsk12.net

Decision Date

Nov 5, 2024, 12:16:58 PM

## Level 02 Approval - Second Level Location Approval

Comment

Decision

Designated Approver

keeshahicks@spsk12.net

Name

Decision Date

## Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date



**SUFFOLK PUBLIC SCHOOLS**  
**Field Trip Instructional Objectives**

School: Lakeland High School

Person completing the form: Sensabaugh

Grade Level: 11-12 Orchestra

Date of Trip: November 15-16, 2024

*Listed below are the instructional objectives for the requested field trip:*

<b>Objectives:</b>	<b>Correlated Standard of Learning:</b>
The student will be able to: perform as an ensemble for an audience using proper ensemble techniques	HII.16
The student will be able to: perform music rehearsed in class using all rehearsal notes made during class	HII.12

*This form must be attached to the Application for Field Trip and submitted to Mrs. Jacqueline C. Chavis, Deputy Superintendent for Instructional Services, or Antoine Hickman, Director of Special Education.*



**FIELD TRIP  
CHAPERONE LIST**

**\*\*By listing the chaperone's name, if a parent, you certify that they have an approved  
volunteer form ON FILE!!**

**TEACHERS**

1. Mary Sensabaugh
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**PARENTS**

1. Theresa Jache
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_



COLLEGE OF ARCHITECTURE, ARTS, AND DESIGN  
SCHOOL OF PERFORMING ARTS  
VIRGINIA TECH

# HONOR STRING ORCHESTRA FESTIVAL

Nov. 15-16, 2024

Nominations open through  
Sept. 15

For more information contact  
[honorstringorchfestival@vt.edu](mailto:honorstringorchfestival@vt.edu)



Rickey S. Eley  
Assistant Principal  
Lakeland High School  
214 Kenyon Road  
Suffolk, VA 23434  
Office - 757-925-5790  
Fax - 757-925-5599



COLLEGE OF ARCHITECTURE, ARTS, AND DESIGN  
**SCHOOL OF PERFORMING ARTS**  
VIRGINIA TECH

- Accommodations and meals are the student's responsibility and not provided by VT, except for the student social on Friday night.
  - Restaurants are available in Squires Student Center and right across the street from Squires Student Center. Many other restaurants are located in the area and many are within walkable distance from the rehearsal rooms.
  - We provide a list of local hotels to make reservations easier. This list can be found [HERE](#) "hotel options."
- Rehearsal Attire: School clothes are fine for rehearsals.
- Concert Attire: Dress for your concert on Saturday at 7:30 PM is all black (black shirt, black pants and shoes).

Please share this letter with your parents, and determine if you will be able to participate in this opportunity. Once you confirm your willingness to participate with your school director, they will be able to move forward with your nomination process. The nomination process closes on September 15th, so be sure to notify your director of your decision in advance of this date.

We look forward to welcoming you to campus in Blacksburg this coming November, for what promises to be a rewarding, fun, and inspiring weekend of musical creativity, and social interaction.

Sincerely,

Mathias Elmer  
Director of Orchestral Activities  
Virginia Tech

Alan Weinstein,  
Associate Professor of Cello  
[weinstei@vt.edu](mailto:weinstei@vt.edu)

John Irrera,  
Assistant Professor of Violin  
[jirrrera@vt.edu](mailto:jirrrera@vt.edu)

Molly Wilkens-Reed,  
Collegiate Assistant Professor of Viola and  
Director of VT String Project  
[mollywilkensreed@vt.edu](mailto:mollywilkensreed@vt.edu)

Yi-Wen Evans,  
Part-Time Instructor Bass  
[yevans@vt.edu](mailto:yevans@vt.edu)





COLLEGE OF ARCHITECTURE, ARTS, AND DESIGN  
**SCHOOL OF PERFORMING ARTS**  
VIRGINIA TECH

Congratulations! Due to your hard work, talent, and dedication, your orchestra director is nominating you for the 2024 Virginia Tech Honor String Orchestra Festival!

On November 15-16, more than 100 high school students will arrive on the Virginia Tech campus in Blacksburg for our inaugural Virginia Tech Honor String Orchestra Festival! During the festival, students will rehearse with nationally and internationally renowned clinicians and educators, participate in instrumental master classes with Virginia Tech music faculty, and socialize with like-minded students. We culminate the festival experience with a combined concert together with the Virginia Tech Philharmonic on Saturday, November 16, in our world-class Moss Arts Center ([artscenter.vt.edu](http://artscenter.vt.edu))!

Students must be able to fulfill the following requirements if they are accepted:

- The festival begins with registration on Friday, November 15, at (9:30am) and ends on Saturday, November 16, after the evening concert. Students must be present for the entire event and accompanied by a parent, guardian, or director for the weekend when not involved with the honor band festivities.
- The cost for each student is \$95. Talk to your orchestra director about how your school handles this; each **orchestra program** will pay for all its students with one check. This fee will cover all activities for the festival, including:
  - An honor orchestra t-shirt
  - Group masterclass with a Virginia Tech professor on your instrument
  - A student social event on Friday night with pizza, bowling, and games
- Chair Placement: based on the Director's recommendation.
- Your orchestra director is nominating you because they think you represent your orchestra program well. We look at all the nominations and accept students based on entries turned in to create balanced instrumentation. Acceptance results will be emailed to directors on October 1st. It is an honor to be nominated so thank your director for thinking of you.  
**Refunds will not be issued after that date and no student substitutions are allowed.**
- Be sure to bring your instrument and all supplies.
- All rehearsals are held on VT's campus in Blacksburg and students must attend all rehearsals, which start at 1:00 PM on Friday and run through Saturday. We will not excuse anyone for extracurricular activities.