

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 22460

School: Lakeland High School

Grade/Subject/Club/Team: Chorus Student

Date of Field Trip: October 18, 2024 to October 19, 2024

Destination: Blacksburg, Virginia

Purpose: Lakeland High School Chorus student will be participating in the Virginia Tech Honor Choir Festival and Solo Competition at Virginia Tech.

Objectives: Lakeland High School Chorus student will have the opportunity to participate in the Virginia Tech Honor Choir Festival and Solo Competition at Virginia Tech in Blacksburg, Virginia.

Approve

Disapprove

Kenneth D. Branch / CAO
Director of Secondary Leadership

10/3/2024
Date

School Board Action:

Approve

Disapprove

Clerk of the Board

Date

Travel Request Form

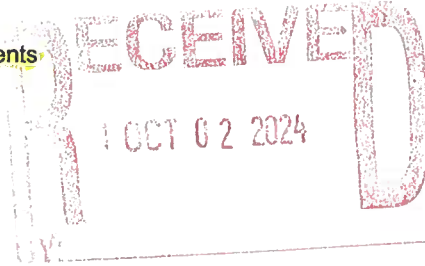
Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **22460**

* Category **Travel With Students**

* Type of Trip **Field Trip**

* Field Trip Event
Chorus



Trip Leave

* Date **10/18/24** **Friday**

* Time **6:00 AM**

Trip Return

* Date **10/19/24** **Saturday**

* Time **10:00 PM**

Trip Year/Week 2024-42

* Is this trip overnight, out-of-state, or greater than 200 miles one way? **Yes**

Comments **This trip is to VA Tech for the VA Tech Honor Choir. The parents of each child are responsible to provide their own transportation, food, and lodging.**

* Your School/Dept. **300 Lakeland High**
214 Kenyon Rd, Suffolk, VA 23434

* Main Destination **Other (Type Below)**
Blacksburg, VA 24061, USA

Destination Not Listed **Virginia Tech, Blacksburg, VA, USA** * Destination Name **VA Tech**

* Approximate Nbr of Miles Round Trip **524.07**

Special Instructions for Permission Slip

Funding Source #1 **Select** Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? **No**
(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Tiffany Carr
 * Teacher / Advisor / Staff Phone # 7576538963
 Teacher / Advisor / Staff Email tiffanycarr@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Tiffany Carr
 * Emergency Contact Phone # 7576538963

* Grade Level(s) Making Trip 9, 10, 11, 12
 * Description of group or person(s) making trip CPPA Chorus Student who has been accepted into the Honor Choir
 * Educational Objective for Field Trip Participate in the VA Tech Honor Choir

Number of Individuals Making Trip

* Male Adults 0 * Female Adults 1 Total Adults 1
 * Male Students 0 * Female Students 1 Total Students 1

Need 1 adult(s) for 15 or more students.
 Need 1 adult(s) for every additional 15 students.

* Will the students be away from school during lunch? Yes
 * If so, will these students need packed lunches? No

Nbr Students 1 Teacher Tiffany Carr
 Students will be away from school during the lunch period.

Additional Information

* School will be billed for Mileage No
 * School will be billed for Driver No
 * What is the cost to the Student? \$60 plus all costs associated with going.
 * Description of the funding source you will be using NA
 * Will a coach be driving the trip? No
 * If yes, please enter the coaches name. If no, enter NA.

* Will you be using external transportation (ex. plane, walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. Indicate chartered transportation company if applicable.

The parents of the child will be providing their own transportation to this field trip.

Vehicles Needed

* Do you need vehicles? No

Person Submitting Request

michaelcamenisch@spsk12.net

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a Suffolk City Public Schools vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Buses and vehicles must come back in good condition in order to avoid additional charges.
9. Buses and vehicles must be cleaned in order to avoid additional charges.
10. Elementary Schools must have 1 adult per every 10 students.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

loriwhite@spsk12.net

Decision Date

Oct 1, 2024, 1:52:26 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Designated Approver

keeshahicks@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date



Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, **at least 30 working days** (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization LHS Date 9/20/24
Grade/Subject/Club Choir Teachers T. CARL

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 10/18-19/24 Time Departing School 8:00 Time Returning to School 3:00

Destination: Virginia Tech, 195 Alumni Mall, Henderson Hall, Blacksburg, VA 24061

School Bus 1 Number Needed 1

SPECIAL NEEDS BUS

Equipment Needed: W/C PCR Safety Vest

School Car 1 Number Needed 1

Parent Transportation
(School cars are not to be used to transport students)

Non-School Board Transportation
Type: _____
Furnished By: _____

Number of Students 1 Number of Classes 1

Overnight Trip? Yes No

Total Cost to Student \$60.00 *Other Costs Incurred lodging, travel, food

*Paid By Parents/Guardians

Names of Chaperones (Not including Teachers) Mrs Thompson

Date Parental Permission Secured and Filed in Office _____

Trip Requested By: [Signature]

Trip Received By: [Signature] Date: 9/24/24

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)



Congratulations! Due to your hard work, talent, and dedication, your choir director is nominating you for the 2024 Virginia Tech Honor Choir!

On October 18-19, high school students from all over will arrive on the Virginia Tech campus in Blacksburg for our 2024 Virginia Tech Honor Choir Festival! During the festival, students will rehearse with nationally renowned clinicians and educators, participate in voice master classes with Virginia Tech music faculty, have an opportunity to audition for the Solo Voice Competition and win a possible music scholarship to VT, and socialize with like-minded students. We culminate the festival experience with a concert on Saturday, October 19, in our world-class Moss Arts Center (artscenter.vt.edu)!

Students must be able to fulfill the following requirements if they are accepted:

- The festival begins with registration on Friday, October 18 at 10:00 a.m. and ends on Saturday, October 19 by 5:00 p.m., after the 3:00 p.m. concert. Students must be present for the entire event and accompanied by a parent, guardian, or director for the weekend when not involved with the honor choir festivities. Breakfast and lunches will be on your own, but pizza and activities will be provided on Friday night for dinner.
- The cost for each student is \$60. Talk to your choir director about how your school handles this; each **choir program** will pay for all its students with one check. This fee will cover all activities for the festival, including:
 - An Honor Choir t-shirt
 - Group masterclass with a Virginia Tech professor
 - A student social event on Friday night with pizza, bowling, and games
 - Free access for family and friends to the concert, featuring the VT Chamber Singers, VT Tech Men, VT Treble Choir, and VT Honor Choir

Your choir director is nominating you because they think you represent your choir program well. We look at all the nominations and accept students based on entries turned in to create ensemble balance. Acceptance results will be emailed to directors by September 18. It is an honor to be nominated so thank your director for thinking of you. If you are selected and confirm that you are attending by September 23, you are expected to attend. The last day for cancellations will be September 23. Refunds will not be issued after that date and no student substitutions are allowed.

All rehearsals are held on VT's campus in Blacksburg and students must attend all rehearsals, which start at 12:30 PM on Friday and run through Saturday's Concert at 3:00 p.m. We will not excuse anyone for extracurricular activities.

Solo Competition and Audition: After the nomination process, interested students may participate in the solo competition. Winners will have an opportunity to sing a selection at the Saturday afternoon Choir Concert, and one finalist will be awarded a \$1000 scholarship for

2024-2025 Virginia Tech Honor Choir Festival



SCHOOL OF PERFORMING ARTS AND DESIGN
SCHOOL OF PERFORMING ARTS
VIRGINIA TECH

Honor Choir Festival and Solo Competition

- ▶ Oct. 18 and 19, 2024
- ▶ Performance at the Moss Arts Center with VT choirs
- ▶ Solo Competition Prize: Music scholarship
- ▶ Faculty: Dwight Bigler, Dominique Gonzales, Hyesoo Yoo, Brian Thorsett, Ariana Wyatt, and Amy Cowan
- ▶ Cost: \$60



Students who are interested in being part of the 2024 Virginia Honor Choir need to complete the form below and **return it to Mrs. Carr no later than Friday, September 13, 2024.** There are no exceptions.

Please note: if your student gets selected, there is a \$60 registration fee and travel/lodging/food is not provided by SPS. A parent/guardian will also need to accompany the student at this event.

Student Name:	Tanaya Thompson
Student Grade:	11
Student Preferred Vocal Part:	Soprano I

If you have any questions, then please contact Mrs. Carr at her email address: tiffanycarr@spsk12.net