



MEMORANDUM

TO: School Board Members
FROM: John B. Gordon III, Superintendent
DATE: May 12, 2022
RE: School Board approval of Budget Transfer #1 Fiscal 2021-2022

The budget document includes estimates of expenditures by program and each line item within that program in the operating fund. These estimates are made in the spring of each year and approved prior to the end of May annually. Occasionally, plans that have been made are changed due to unforeseen circumstances. All expenses are coded in accordance with the State chart of accounts and any changes greater than \$5,000 between programs that are outside of Salaries and Benefits must be approved by the School Board.

This year, we have repeatedly reported the sink holes that have appeared at various schools across the division. We have taken steps this year to permanently repair the cause of the damage in order to ensure that we are proactively repairing our facilities. The cost of these repairs has exceeded \$1 million dollars and so therefore a budget transfer to the program from Instruction is necessary.

In addition, the final adjustments to Summer School 2021 have been made and the total cost of summer school exceeded the budget by \$129,901.05. This is primarily due to the absence of grant funding for Elementary school. Funding for stipends for summer school workers and teachers was funded by the C.A.R.E.S. Act.

Security Services for SRO officers billed to the School division by the City of Suffolk was \$103,169.19 higher than budgeted (\$400,000 vs. \$503,169). Each year the Police department assigns SRO's to schools the number of days paid includes training and 10 months of the 12 month's pay for officers. The previous two years were budgeted lower due to COVID and this year the pay for two officers was higher and the retirement rates for officers also increased. This necessitates a budget transfer from Instruction to Security Services in the amount of \$100,000.

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In order to cover the costs of the expected bills, it is recommended that the school board transfer money **from** General Education – Salaries and benefits **to** Summer School - Salaries/Benefits/Materials, Facilities -Buildings – Purchased Services and Security -Purchased Services

	<u>FROM</u>	<u>TO</u>
General Education -Salaries and Benefits	\$1,348,000	
Summer School -Salaries/Benefits/Materials		\$ 142,000
Facilities -Buildings -Purchased Services		1,106,000
Security – Purchased Services	_____	<u>100,000</u>
Total	\$1,348,000	\$1,348,000