

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Field Trip #: 19977

School: King's Fork High School

Grade/Subject/Club/Team: Esports

Date of Field Trip: December 15-16, 2023


Destination: Shenandoah University, Winchester, Virginia

Purpose: King's Fork High School Esports Team will compete in the VHSL Esports Championship at Shenandoah University.

Objectives: King's Fork High School Esports Team will have the opportunity to compete in the VHSL Esports Championship at Shenandoah University in Winchester, Virginia.

☒ **Approve**

☐ **Disapprove**



Director of Secondary Leadership



Date

School Board Action:

☐ **Approve**

☐ **Disapprove**

Clerk of the Board

Date



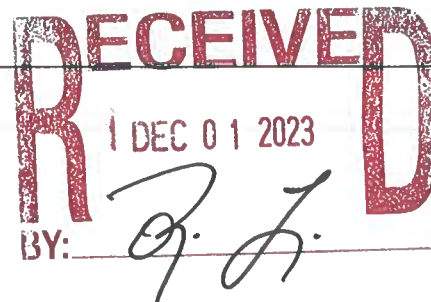
Main

Trip Approval

Calendar

Reports

Suffolk City Public Schools Travel Tracker



Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number

19977

* Category ☐ Staff Only Travel ☒ Travel With Students* Type of Trip

* Athletic Event (you may check more than one)

Esports

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input checked="" type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> One Act Play |
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading | <input type="checkbox"/> V Field Hockey |
| <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball | <input type="checkbox"/> V Wrestling |

Trip Leave

* Date Friday
* Time

Trip Return

* Date Saturday
* Time

Trip Year/Week 2023-50

* Is this trip overnight, out-of-state, or greater than 200 miles one way? ☒ Yes ☐ No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept

395 King's Fork High

351 King's Fork Rd, Suffolk, VA 23434

Main
* Destination

Other (Type Below)



Winchester, VA 22601, USA

Destination
Not Listed

Winchester, VA, USA

Destination
Name

Shenandoah University

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

* Funding Source #1

Budget Code

Est Trip Cost \$1,988.40 Est Bal \$255,000.00

Funding Source Desc test of funding management

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

* Teacher / Advisor / Staff Phone #

Teacher / Advisor / Staff Email

Note: This email will receive the requester emails if different from requester

Emergency Contact Info ☒ Same as Teacher / Advisor / Staff

* Emergency Contact Name

* Emergency Contact Phone #

Number of Individuals Making Trip

* Male Adults	1	* Female Adults	0	Total Adults	1
* Male Students	2	* Female Students	3	Total Students	5

Additional Information

* School will be billed for Mileage ☐ Yes ☒ No

* School will be billed for Driver ☐ Yes ☒ No

* District Event ☐ Yes ☒ No

* Non District Event ☒ Yes ☐ No

* Description of the funding source you will be using :

* Will a coach be driving the trip? ☐ Yes ☒ No

* If yes, please enter the coaches name. If no, enter NA.

* Will you be using external transportation (ex. plane, walking)? ☐ Yes ☒ No

Vehicles Needed

* Do you need vehicles? ☒ Yes ☐ No

☐ Check here to indicate trip is drop-off only Location

☐ Check here to indicate trip is pickup only Location

Vehicle Pickup

* Date

* Time

Vehicle Return

* Date

* Time

Total Trip Hours 38.00

* Type of vehicles needed to reserve ⓘ

* How many vehicles do you need? 1

Vehicle Guidelines:

Elementary 64 and 77 passengers. Secondary 44 to 48

* Need Lift? ☐ Yes ☒ No

Nbr Wheelchair Slots

0

Nbr Safety Vests

0

Nbr Fold Down Seats

0

Special Needs

☐ Portable Child Restraints (PCR) ☐ Safety Vests ☐ Wheel Chair Slot

Comments or Details Concerning Needs

Bus will have to take team back and forth from hotel to Venue

Vehicle Driver Information

Owner

shanellwilliams@spsk12.net

Bid Id/Closing Date

23-12-10 12/07/2023

Reserve Vehicles

Location Used to Reserve Vehicles

395 King's Fork High
shanellwilliams@spsk12.net

Trip Location Zone

Kings Fork

Trip Year/Week:

Bid Id

23-12-10

Trip Hours:

Total Number of Vehicles Needed:

1

Number w/ Lift:

Person Submitting Request

randyjessee@spsk12.net

Date Submitted

Nov 30, 2023, 5:41:21 PM

► Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

derrickbryant@spsk12.net

Decision Date

Nov 30, 2023, 6:05:38 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

☐ Approved ☐ Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

 No file chosen

File Type

Size

File Name

Created On

Request Status Trip: 19977

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
Date	User	Action	
12/1/23, 7:19:04 AM	lindaliverman@spsk12.net	Save and Close Trip (Submit Page Determines Return)	
12/1/23, 7:18:04 AM	lindaliverman@spsk12.net	Save and Close Trip (Submit Page Determines Return)	
11/30/23, 6:05:38 PM	derrickbryant@spsk12.net	Location Level Approved	
11/30/23, 5:41:38 PM	randyjessee@spsk12.net	Save and Close Trip (Submit Page Determines Return)	



Version 4.6.102

VHSL E-Sports Championship Tournament

Date: 12/15-16/2023

Students and Coach will leaving King's Fork High School at 4pm arriving at Winchester, VA
@8:30pm 12/15/16

Lodging - 4 Rooms - La Quinta Inn & Suites by Wyndham Winchester

Coach Hinton

Patrick Archer/Elijah Robinson
Hassan Davis/Peyton Whitfield
Alex Ehrenburg/Kyren Williams

Schedule for 12/16/2023 is attached

Meals:

12/15/23
Dinner Choice

12/16/23
Breakfast included with Hotel
Lunch Chipotle
Dinner Choice

Arrive back at KFHS by 10pm

VHSL Esports Championships
 Saturday December 16th, 2023
 Shenandoah University Esports Arena
 608 Millwood Ave, Winchester, VA 22601



Events	Start Time	End Time	Location
Registration (Warmups & Team Meetings)	8:00am	9:30am	Esports Arena
Welcome Meeting	9:30am	9:45am	Esports Arena
Rocket League Quarterfinals	10:00am	12:15pm	Esports Arena
Smash Quarterfinals	10:00am	12:15pm	Esports Arena, HHH 206
League of Legends Semifinals	10:00am	12:15pm	HHH 226 & HHH 227
Lunch	12:15pm	1:00pm	
Rocket League Semifinals	1:00pm	2:00pm	Esports Arena
Smash Ultimate Semifinals	1:00pm	2:30pm	Esports Arena, HHH 206
League of Legends Finals	2:00pm	5:00pm	Esports Arena
Smash Ultimate Finals	3:30pm	5:00pm	Esports Arena
Rocket League Finals	5:00pm	6:00pm	Esports Arena

Notes/Additional Items

- **SCHEDULE IS TENTATIVE- Competition times and locations are subject to change.**
- HHH is the Halpin-Harrison Hall, the business school adjacent to the Esports Arena.
- Smash warm up station will be in HHH 207.
- The watch party room will be HHH 106.
- HHH rooms 107, 146, 147 will be community rooms for free use.
- Every team will have time for lunch, i.e., the players of the first League of Legends Semifinals match will eat after their match, and the players of the second match will eat before.

FIELD TRIP CHAPERONE LIST

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS / COACHES

1. Byron Hinton
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

****PARENTS**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SPECIAL EDUCATION TEACHERS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

TEACHER ASSISTANTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.