

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 19091

School: Nansemond River High School

Grade/Subject/Club/Team: JV Boys and V Boys Basketball Team Members

Date of Field Trip: December 27, 2023 to December 30, 2023

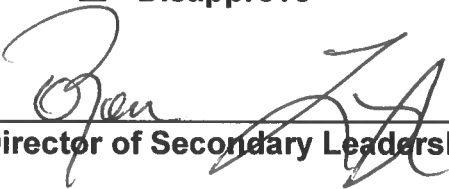
Destination: South Granville High School, Creedmoor, North Carolina

Purpose: Nansemond River High School JV Boys and V Boys Basketball Team Members will participate in the Holiday Basketball Tournament at South Granville High School in Creedmoor, North Carolina.

Objectives: Nansemond River High School JV Boys and V Boys Basketball Members will have the opportunity to participate in the Holiday Basketball Tournament in Creedmoor, North Carolina.

Approve

Disapprove



Director of Secondary Leadership

8/22/23

Date

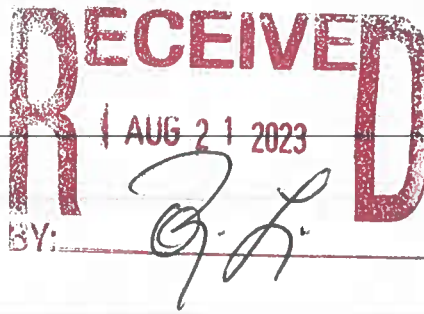
School Board Action:

Approve

Disapprove

Clerk of the Board

Date



- Map
- Trip Approval**
- Calendar
- Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number

19091

* Category Staff Only Travel Travel With Students

* Type of Trip

* Athletic Event (you may check more than one)

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input checked="" type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> One Act Play |
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> V Baseball | <input checked="" type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading | <input type="checkbox"/> V Field Hockey |
| <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball | <input type="checkbox"/> V Wrestling |

Trip Leave

* Date 12/27/2023 Wednesday
* Time 8:00 AM

Trip Return

* Date 12/30/2023 Saturday
* Time 11:00 PM

Trip Year/Week 2023-52

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

Holiday Basketball Tournament in Creedmore North Carolina at South Granville High School

Your School/Dept

240 Nansemond River High
3301 Nansemond Parkway, Suffolk, VA 23435

Main Destination Other (Type Below)

701 N Cres Dr, Creedmore, NC 27522, USA

Destination Not Listed South Granville High School, North Crescent Drive, Creedmore, N

Destination Name South Granville HS

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

* Funding Source #1 Budget Code
Est Trip Cost \$0.00 Est Bal \$255,000.00
Funding Source Desc test of funding management Budget Code Desc
Funding Approver

* Teacher / Advisor / Staff Name
* Teacher / Advisor / Staff Phone #
Teacher / Advisor / Staff Email
Note: This email will receive the requester emails if different from requester
Emergency Contact Info Same as Teacher / Advisor / Staff
* Emergency Contact Name
* Emergency Contact Phone #

Number of Individuals Making Trip

* Male Adults	2	* Female Adults	0	Total Adults	2
* Male Students	30	* Female Students	0	Total Students	30

Additional Information

* School will be billed for Mileage Yes No
* School will be billed for Driver Yes No
* District Event Yes No
* Non District Event Yes No
* Description of the funding source you will be using :

* Will you be using external transportation (ex. plane, walking)? Yes
* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries transportation company if applicable.
Mode of Transportation is likely Charter Bus TBD
Hotel TBD

Vehicles Needed

* Do you need vehicles? Yes No
Person Submitting Request kristybrett@spsk12.net
Date Submitted Aug 15, 2023, 4:18:43 PM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment
Decision Approved
Name tinapaul@spsk12.net
Decision Date Aug 17, 2023, 7:59:58 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

File Type	Size	File Name	
application/pdf	119 KB	Boys Basketball Trip North Carolina Dec 27 through 30th 2023.pdf	8,

Request Status Trip: 19091

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
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Date	User	Action	
8/17/23, 8:00:04 PM	tinapaul@spsk12.net	Save and Close Trip (Submit Page Determines Return)	N
8/17/23, 7:59:58 PM	tinapaul@spsk12.net	Location Level Approved	
8/15/23, 4:19:41 PM	kristybrett@spsk12.net	Save and Close Trip (Submit Page Determines Return)	N





Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization Nansemond River Boys Basketball Date _____
Grade/Subject/Club Varsity JV basketball Teachers Ed Young / Joe Hassell

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 12 27-30 23 ^{Date} ~~Time~~ Departing School 12/27/23 ^{Date} ~~Time~~ Returning to School 12/30/23

Destination; Creedmore, North Carolina

School Bus _____ Number Needed _____

SPECIAL NEEDS BUS

Equipment Needed: W/C _____ PCR _____ Safety Vest _____

School Car _____ Number Needed _____

Non-School Board Transportation
Type: _____
Furnished By: _____

(School cars are not to be used to transport students)

Number of Students App. 30 Number of Classes 2 teams

Overnight Trip? Yes _____ No

Total Cost to Student TBD *Other Costs Incurred meals

*Paid By parent

Names of Chaperones (Not including Teachers) _____

Date Parental Permission Secured and Filed in Office 12/1/2023

Trip Requested By: [Signature]

Trip Received By: [Signature] Date: 7/20/23

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)



SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School Nansemond River High

Person completing the form Edward Young

Grade Level 8th - 12th

Date of Trip 12/27 - 30 / 2023

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
To play in a varsity and junior varsity basketball tournament	

This form must be attached to the Application for Field Trip.

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form. ON FILE!!**

TEACHERS

1. Ed Young
2. Joe Hassell
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

****PARENTS**

1. TBD
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____