

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Field Trip #: 19459

School: King's Fork High School

Grade/Subject/Club/Team: V. Boys Basketball Team

Date of Field Trip: December 23-24, 2023

Destination: West Catholic High School, Philadelphia, PA

Purpose: King's Fork High School V. Boys Basketball Team will compete in the 7th Annual Philly vs. Everybody High School Basketball Showcase in Philadelphia, PA

Objectives: King's Fork High School V. Boys Basketball Team will have the opportunity to compete in the 7th Annual Philly vs. Everybody High School Basketball Showcase at West Catholic High School in Philadelphia, PA.

Approve

Disapprove



Director of Secondary Leadership

10/24/23

Date

School Board Action:

Approve

Disapprove

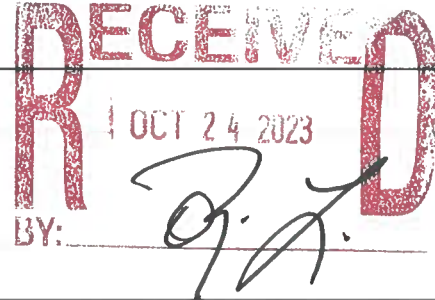
Clerk of the Board

Date



- Main
- Trip Approval**
- Calendar
- Reports

Suffolk City Public Schools Travel Tracker



Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **19459**

* Category Staff Only Travel Travel With Students

* Type of Trip

* Athletic Event (you may check more than one)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> One Act Play |
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> V Baseball | <input checked="" type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading | <input type="checkbox"/> V Field Hockey |
| <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball | <input type="checkbox"/> V Wrestling |

Trip Leave

* Date **12/23/2023** Saturday

* Time **10:00 AM**

Trip Return

* Date **12/24/2023** Sunday

* Time **3:00 PM**

Trip Year/Week 2023-51

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept ⓘ

395 King's Fork High
351 King's Fork Rd, Suffolk, VA 23434

Main Destination

Philadelphia, PA, USA

Destination Not Listed

Destination Name

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

594.42

CALCULATE MILES

* Funding Source #1

Athletics

Budget Code

Est Trip Cost \$0.00

Est Bal \$255,000.00

Funding Source Desc

test of funding managment

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

Rick Hite

* Teacher / Advisor / Staff Phone #

7578181822

Teacher / Advisor / Staff Email

randyjessee@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

Same as Teacher / Advisor / Staff

* Emergency Contact Name

Rick Hite

* Emergency Contact Phone #

7578181822

Number of Individuals Making Trip

* Male Adults 2

* Female Adults 0

Total Adults 2

* Male Students 15

* Female Students 0

Total Students 15

Additional Information

* School will be billed for Mileage

Yes No

* School will be billed for Driver

Yes No

* District Event

Yes No

* Non District Event

Yes No

* Description of the funding source you will be using :

transportation only

* Will a coach be driving the trip?

Yes No

* If yes, please enter the coaches name. If no, enter NA.

na

* Will you be using external transportation (ex. plane, walking)?

Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries transportation company if applicable.

Renting 2 vans. Departing 10 am 12-23 returning at 3 pm 12-24 Going to West Catholic HS Philadelphia

Chaperone List Teacher Rick Hite, Laray Kindred, Gemonta Jackson, Jaleel Nelson - Parents John Sartin Volunteer coach, Willy Evans

Vehicles Needed

* Do you need vehicles? Yes No

Person Submitting Request

randyjessee@spsk12.net

Date Submitted

Oct 19, 2023, 4:05:26 PM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

derrickbryant@spsk12.net

Decision Date

Oct 23, 2023, 4:47:18 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

No file chosen

File Type	Size	File Name	Creator
application/pdf	131 KB	KFHS forms for Philadelphia trip Boys Basketball.pdf	10/19/2

Request Status Trip: 19459

Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
----------	----------------	----------------	----------------

Date	User	Action
10/24/23, 7:56:12 AM	lindaliverman@spsk12.net	Save and Close Trip (Submit Page Determines Return)
10/23/23, 4:47:18 PM	derrickbryant@spsk12.net	Location Level Approved
10/19/23, 4:10:52 PM	randyjessee@spsk12.net	Save Trip (Remains on Trip)
10/19/23, 4:07:40 PM	randyjessee@spsk12.net	School/Dept changed to 395 King's Fork High
10/19/23, 4:06:07 PM	randyjessee@spsk12.net	Trip Leave date/time changed to 12/23/2023 10:00:00 AM
10/19/23, 4:05:59 PM	randyjessee@spsk12.net	Trip Leave date/time changed to
10/19/23, 4:05:26 PM	randyjessee@spsk12.net	Duplicated from Trip Number 19458



Version 4.6.101



Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization KFHS Date 9/26/23
Grade/Subject/Club Boys Varsity Basketball Teachers Rick Hite

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 12/23/23 Time Departing School 10:00am Time Returning to School 3:pm
Destination: Phila. Pa

School Bus ✓ Number Needed ✓

SPECIAL NEEDS BUS

Equipment Needed: W/C PCR Safety Vest

School Car _____ Number Needed _____

Non-School Board Transportation
Type: <u>Van (2)</u>
Furnished By: <u>Duman Auto</u>

(School cars are not to be used to transport students)

Number of Students 15 Number of Classes ✓

Overnight Trip? Yes Yes _____ No _____

Total Cost to Student 0 *Other Costs Incurred _____

*Paid By Boys Varsity Basketball

Names of Chaperones (Not including Teachers) John Sartin, Willy Evans, Shekira Hite

Date Parental Permission Secured and Filed in Office 11/15/23

Trip Requested By: Rick Hite

Trip Received By: _____ Date: _____

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)



SUFFOLK PUBLIC SCHOOLS

Field Trip Instructional Objectives

School: King's Fork High School

Person Completing the Form: Randy Jessee

Grade Level: V. Boys Basketball Team

Date of Trip: December 23-24, 2023

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
KFHS V. Boys Basketball Team will compete in the	
7 th Annual Philly vs. Everybody High School Basketball	
Showcase at West Catholic High School in Philadelphia, PA.	

This form must be attached to the Application for Field Trip.

FIELD TRIP CHAPERONE LIST

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS / COACHES

1. Rick Hite
2. Laray Kindred
3. Gemonta Jackson
4. Jalil Nelson
- 5.
- 6.
- 7.
- 8.

**PARENTS

1. Sohwh Sartin
2. Willy Evans
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

SPECIAL EDUCATION TEACHERS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

TEACHER ASSISTANTS

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.



**1642 S. Ringgold Street
Philadelphia, PA 19145
(267) – 562-5640**

**Rick Hite
Kings Fork High School
351 Kings Fork Road
Suffolk, VA 23434**

Dear Coach Hite:

**Your team "Kings Fork" is invited to participate in the 7th Annual Philly vs Everybody High School Basketball Showcase presented by the All-City Classic. For the past few years, we have invited three of the top teams from different states to compete against three of the top teams in Philadelphia, thus labeling our event "Philly vs Everybody". This event will take place in Philadelphia, Pennsylvania on Dec 22nd, 2023 at Father Judge High School. Your opponent for this event will be the Philadelphia Catholic League's West Catholic. The schedule of games for the event will be as following:
5:00pm- Archbishop Wood vs. Bergen Catholic (NJ)
6:30pm- West Catholic vs. Kings Fork (VA)
8:00pm- Father Judge vs. Rock Creek (MD)**

Yours Truly,

Charles Monroe