

**AN ORDINANCE ADDING CHAPTER 2, ARTICLE 2, SECTION 2-2.1:1 ENTITLED "SCHOOL SUPERINTENDENT RESPONSIBLE FOR DAY-TO-DAY SCHOOL OPERATIONS; QUARTERLY SCHOOL VISITS FOR FULL SCHOOL BOARD; VISITS PREARRANGED BY SCHOOL SUPERINTENDENT AND PURPOSE STATED; NO TRANSACTION OF PUBLIC BUSINESS ALLOWED; INDIVIDUAL VISITS ALLOWED" OF THE POLICIES OF THE SUFFOLK CITY SCHOOL BOARD - FIRST READING AND ADOPTION**

**BE IT ORDAINED**, by the School Board of the City of Suffolk, Virginia that Chapter 2, Article 2, Section 2-2.1:1 entitled "School superintendent responsible for day-to-day school operations; quarterly school visits for full School Board; visits prearranged by school superintendent and purpose stated; no transaction of public business allowed; individual visits allowed" of the Policies of the Suffolk City School Board, be, and the same is hereby added as follows:

**Section 2-2.1:1 School superintendent responsible for day-to-day school operations; quarterly school visits for full School Board; visits prearranged by school superintendent and purpose stated; no transaction of public business allowed; individual visits allowed.** — A. The school superintendent is responsible for the day-to-day operations of Suffolk Public Schools. "Day-to-Day" operations refer to those regular activities and tasks of the school superintendent to ensure the smooth functioning and ongoing success of Suffolk Public Schools. Day-to-Day operations include all duties and responsibilities assigned to the school superintendent by Virginia Code, regulations of the Virginia Department of Education, policies of the School Board, and the superintendent's contract of employment.

B. During the months of February, April, October, and December the full School Board is permitted to visit as a group, all school facilities owned or utilized by Suffolk Public Schools for school operations.

C. The School Board is allowed to determine with the approval of the school superintendent the week of the visit by the full School Board but all visits by the full School Board will be coordinated by the school superintendent. The purpose of all visits by the full School Board is to enable members of the School Board to receive as full information as possible about the conduct of the public schools as provided for by Virginia Code § 22.1-79 (2).

C. During any group visit by the full School Board of buildings owned or utilized by Suffolk Public Schools for school operations, members of the School Board are prohibited from discussing or transacting any public business.

D. In addition to group visits by the full School Board, which is provided for in this policy, individual members of the School Board are also allowed to visit school buildings of Suffolk Public Schools but those visits must comply with School Board Policy Sections 2-2.6:1(A)(5), 2-2.6:1(B)(5), 2-2.6:1(B)(12), 2-2.6:1(B)(13), and 2-2.6:1(B)(14).

**Legal Authority** — Virginia Code Sections 22.1-79.A.2 and 22.1-78.

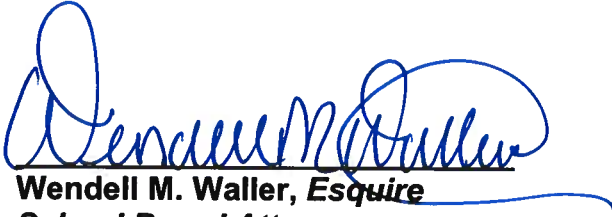
**FIRST READING AND ADOPTION:** \_\_\_\_\_

**EFFECTIVE DATE:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**CLERK**

**Approved as to form and content:**

  
**Wendell M. Waller, Esquire**  
**School Board Attorney**