

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 16587

School: Lakeland High School

Grade/Subject/Club/Team: Varsity Cheerleading Team

Date of Field Trip: September 17, 2022

Destination: Roebuck Football Stadium
Elizabeth City State University
Elizabeth City, North Carolina

Purpose: Lakeland High School Varsity Cheerleaders will be participating in the D'Lytes Cheer Jam

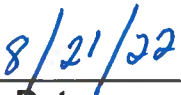
Objectives: The Lakeland High School Varsity Cheerleaders will have a meet and greet with the D'Lytes, cheer at the football game and perform a unity cheer during the D'Lytes Cheer Jam.

☒ **Approve**

☐ **Disapprove**



Director of Secondary Leadership



Date

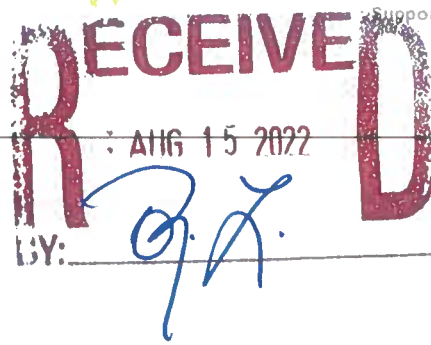
School Board Action:

☐ **Approve**

☐ **Disapprove**

Clerk of the Board

Date



Main

Trip Approval

Calendar

Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email beverlyyoung@spsk12.net or call (757) 925-5573.

Trip Number

16587

* Category



Staff Only Travel



Travel With Students

* Type of Trip

Athletic ▾

* Athletic Event (you may check more than one)

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball |
| <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading | <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football |
| <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer | <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling |
| <input type="checkbox"/> One Act Play | <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input checked="" type="checkbox"/> V Cheerleading |
| <input type="checkbox"/> V Field Hockey | <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball |
| <input type="checkbox"/> V Wrestling | | | |

Trip Leave

* Date

9/17/2022

Saturday

* Time

8:00 AM

Trip Return

* Date

9/17/2022

Saturday

* Time

4:00 PM

Trip Year/Week 2022-38

Recurring Trips Using Calendar



Recurring Trips Using Date Range

Use this button to create IDENTICAL recurring trips.

* Is this trip overnight, out-of-state, or greater than 200 miles one way? ☒ Yes ☐ No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept

300 Lakeland High

214 Kenyon Rd, Suffolk, VA 23434

Main
Destination

Other (Type Below)

Elizabeth City State University, Weeksville Road, Elizabeth City, NC, USA

Destination
Not Listed

Elizabeth City State University, Weeksville Road, Elizabeth City, N

Destination
Name

Elizabeth City State University

Add a Stop on the Way There

Add a Stop on the Return

* Approximate
Nbr of Miles 102.28
Round Trip

CALCULATE MILES

* Funding Source
#1

Athletics

Budget Code

Est Trip
Cost \$333.76

Est Bal \$255,000.00

Funding Source Desc test of funding management

Budget Code
Desc

Funding
Approver

* Teacher / Advisor / Staff Name

Lashonda Anderson

* Teacher / Advisor / Staff Phone #

757 925 5790

Teacher / Advisor / Staff Email

shondajal2012@gmail.com

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

☒ Same as Teacher / Advisor / Staff

* Emergency Contact Name

Lashonda Anderson

* Emergency Contact Phone #

757 925 5790

Number of Individuals Making Trip

* Male Adults 1 * Female Adults 1
* Male Students 0 * Female Students 25

Total Adults 2
Total Students 25

Additional Information

* School will be billed for Mileage ☐ Yes ☒ No

* School will be billed for Driver ☐ Yes ☒ No

* District Event ☐ Yes ☒ No

* Non District Event ☐ Yes ☒ No

* Description of the funding source you will be using Lakeland

* Will you be using external transportation (ex. plane, walking)? ☐ Yes ☒ No

Vehicles Needed

* Do you need vehicles? ☒ Yes ☐ No

☐ Check here to indicate trip is drop-off only Location

☐ Check here to indicate trip is pickup only Location

Vehicle Pickup

* Date 9/17/2022

* Time 8:00 AM

Vehicle Return

* Date 9/17/2022

* Time 4:00 PM

Total Trip Hours 8.00

* Type of vehicles needed to reserve Yellow Bus ☐ Yellow Bus ☒ *i*

* How many vehicles do you need? 1

Vehicle Guidelines:

Elementary 64 and 77 passengers Secondary 44 to 48

* Need Lift? ☐ Yes ☒ No

Nbr Wheelchair Slots

Nbr Safety Vests

Nbr Fold Down Seats

0

0

0

Special Needs

☐ Portable Child Restraints (PCR) ☐ Safety Vests ☐ Wheel Chair Slot

Comments or Details Concerning Needs

Vehicle Driver Information

Owner

kristywhite@spsk12.net

Bid Id/Closing Date

Not Found

Reserve Vehicles

Location Used to Reserve Vehicles 300 Lakeland High
kristywhite@spsk12.net

Trip Location Zone Lakeland

Trip Year/Week: 2022-38

Bid Id Not Found

Trip Hours: 8.00

Total Number of Vehicles Needed: 1

Number w/ Lift:

Person Submitting Request gregoryroutree@spsk12.net

Date Submitted Aug 10, 2022, 6:41:19 PM

► Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision Approved

Name gregoryroutree@spsk12.net

Decision Date Aug 10, 2022, 6:41:31 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision ☐ Approved ☐ Denied

Designated Approver lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

 No file chosen

File Type

Size

File Name

Created On



Request Status Trip: 16587

Pending Second Level Location Approval

Final Approval Date

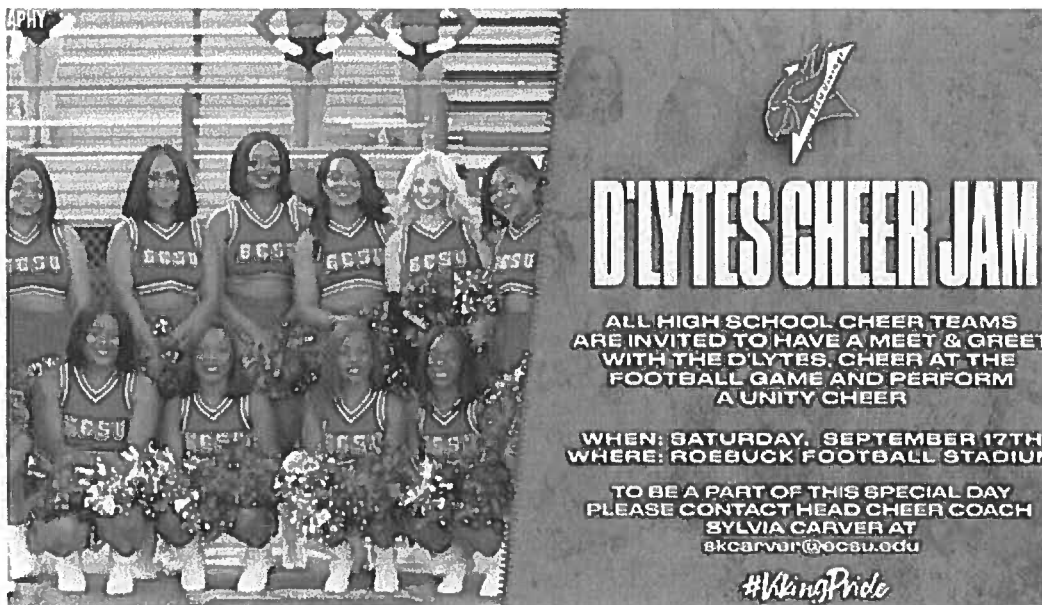
Email Audit Log:

Page << First | < Previous | Page | Next > | Last >>

Subject:	Email Sent on:	Email Sent by:	Email Sent To:		
Date	User	Action	Device	Browser	
8/10/22, 6:41:30 PM	gregoryroutree@spsk12.net	Save and Close Trip (Submit Page Determines Return)	Non-Mobile	Chrome	



Version 4.6.80



Saturday, September 17, 2022

9:00 AM – 2:00 PM

Roebuck Stadium

1704 Weeksville Road

Elizabeth City, NC 27909

Description

All high school cheer teams are invited to have a meet & greet with the D'Lytes, cheer at the football game and perform a unity cheer!



Linda Liverman <lindaliverman@spsk12.net>

Fwd: ECSU D'Lytes Cheer Jam

1 message

Gregory Rountree <gregoryroutree@spsk12.net>
 To: Linda Liverman <lindaliverman@spsk12.net>

Mon, Aug 15, 2022 at 12:35 PM

----- Forwarded message -----

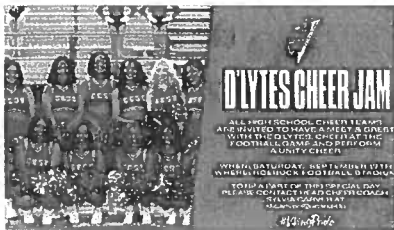
From: LaShonda Anderson <shondajai2012@gmail.com>
Date: Thu, Aug 11, 2022 at 11:40 AM
Subject: Fwd: ECSU D'Lytes Cheer Jam
To: Gregory Rountree <gregoryroutree@spsk12.net>

Sent from my iPhone

Begin forwarded message:

From: Sylvia Carver <skcarver@ecsus.edu>
Date: August 10, 2022 at 1:47:54 PM EDT
To: LaShonda Anderson <shondajai2012@gmail.com>
Subject: Re: D'Lytes Cheer Jam

Good afternoon. Please see the link below. Let me know if you have any issues.

<https://bit.ly/DlytesCheerJamTickets>**D'LYTES CHEER JAM**

All high school cheer teams are invited to have a meet & greet with the D'Lytes, cheer at the football game and perform a unity cheer!

[bit.ly](https://bit.ly/DlytesCheerJamTickets)

The team moved in this week and we have camp so the unity cheer will be sent out in a week or two.

Sylvia Carver
Head Cheer Coach
Viking Pride 3x
 1704 Weeksville Road | Elizabeth City NC 27909

From: LaShonda Anderson <shondajai2012@gmail.com>
Sent: Wednesday, August 10, 2022 9:34 AM

To: Sylvia Carver <skcarver@ecs.u.edu>

Subject: Re: D'Lytes Cheer Jam

Greetings,

Thank you so much for the information. Below is our Team Roster. Where are we able to submit the payment?

1. Reina Goodman
2. Niyah Wilson
3. Alexis Perkins
4. Ja'Miya Fraites
5. Alexis Drayton
6. Harmoni Jean
7. Shaienne Austin
8. Taylor Boone
9. Breauna Avents
10. Kamora Ali

On Thu, Aug 4, 2022 at 6:34 PM Sylvia Carver <skcarver@ecs.u.edu> wrote:

Hey. Thanks for reaching out! Necole told me she ran into you ❤️ Please see the information below. Thanks!

My name is Sylvia Carver, head cheer coach at Elizabeth City State University. I would like to cordially invite your high school cheer team to the first "**D'Lytes Cheer Jam**" on Saturday September 17th at noon at Roebuck football stadium on campus. Your team would get to cheer on the track for the first half of the game, perform a unity cheer with us, and have a meet & greet with the D'Lytes before the game. The cost is \$20 per athlete and check in would be 9 - 9:30am the morning of September 17th in the Vaughan Center (across from the football stadium). After check in, there will be time to run through the unity cheer and ample time for your team to change and get ready for the game.

If you're interested, send me an email with your school's name, your team roster and I will send you a payment link. Team roster & payment for your team is due by 5pm on Thursday September 1st. Once payment is received, you'll get the video of the unity cheer to learn.

Thank you so much for your time. I hope you have a great season and I look forward to seeing you soon!

Sylvia Carver
Head Cheer Coach
Viking Pride 3x

1704 Weeksville Road | Elizabeth City NC 27909

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Gregory Rountree
Director of Student Activities
Lakeland High School

Making A Difference, One Student At A Time