

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 24669

School: Nansemond River High School

Grade/Subject/Club/Team: V. Boys Basketball Team

Date of Field Trip: June 20, 2025 through June 22, 2025


Destination: The St. James, Springfield, Virginia

Purpose: Nansemond River High School V. Boys Basketball Team will compete in the 2025 VHSL Live: Boys Basketball Showcase at The St. James in Springfield, Virginia.

Objectives: Nansemond River V. Boys Basketball Team will have the opportunity to compete in the 2025 VHSL Live: Boys Basketball Showcase at The St. James in Springfield, Virginia.

☒ **Approve**

☐ **Disapprove**



Director of Secondary Leadership

4/22/25

Date

School Board Action:

☐ **Approve**

☐ **Disapprove**

Clerk of the Board

Date



Main Trip Approval Calendar Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number

24669

* Category

☐ Staff Only Travel ☒ Travel With Students

* Type of Trip

Athletic

* Athletic Event (you may check more than one)

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> MS Cheer |
| <input type="checkbox"/> One Act Play | <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> V Baseball | <input checked="" type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading |
| <input type="checkbox"/> V Field Hockey | <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball |
| <input type="checkbox"/> V Wrestling | | | |

Trip Leave

* Date 6/20/2025 Friday
* Time 8:00 AM

Trip Return

* Date 6/22/2025 Sunday
* Time 8:00 PM

Trip Year/Week 2025-25

* Is this trip overnight, out-of-state, or greater than 200 miles one way? ☒ Yes ☐ No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

Transportation will be provided by parents.

* Your School/Dept

240 Nansemond River High
3301 Nansemond Parkway, Suffolk, VA 23435

* Main Destination Other (Type Below)

6805 Industrial Rd, Springfield, VA 22151, USA

Destination Not Listed 6805 Industrial Road, Springfield, VA, USA

Destination Name The St. James

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles
Round Trip

378.00

CALCULATE MILES

* Funding Source #1

Athletics

Budget Code

Est Trip Cost \$0.00

Est Bal \$255,000.00

Funding Source Desc

test of funding managment

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

Joseph Hassell

* Teacher / Advisor / Staff Phone #

757-923-4101

Teacher / Advisor / Staff Email

josephhassell@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

☒ Same as Teacher / Advisor / Staff

* Emergency Contact Name

Joseph Hassell

* Emergency Contact Phone #

757-923-4101

Number of Individuals Making Trip

* Male Adults 2

* Female Adults 0

Total Adults 2

* Male Students 12

* Female Students 0

Total Students 12

Additional Information

* School will be billed for Mileage

☒ Yes ☐ No

* School will be billed for Driver

☒ Yes ☐ No

* District Event

☐ Yes ☒ No

* Non District Event

☐ Yes ☒ No

* Description of the funding source you will be using :

Boys Basketball Account

* Will a coach be driving the trip?

☐ Yes ☒ No

* If yes, please enter the coaches name. If no, enter NA.

NA

* Will you be using external transportation (ex. plane, walking)?

☒ Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itinerary: transportation company if applicable.

Parents will transport their own student athletic.

Vehicles Needed

* Do you need vehicles? ☐ Yes ☒ No

Person Submitting Request

tinapaul@spsk12.net

Date Submitted

Apr 8, 2025, 5:41:23 PM

► Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Level 02 Approval - Second Level Location Approval

Comment

Decision

☐ Approved ☐ Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

Choose File

No file chosen

Add

File Type	Size	File Name	Createc
application/pdf	338 KB	Boys Basketball to Springfield, VA June.pdf	4/8/25, !

Save/Close

Send Email

Comments

Create Duplicate Request

Cancel Trip/Reservations

Reschedule Trip

Request Status Trip: 24669 Pending Second Level Location Approval

Final Approval Date

Email Audit Log: Refresh

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
Date	User	Action	D
4/8/25, 5:42:41 PM	tinapaul@spsk12.net	Save and Close Trip (Submit Page Determines Return)	Nc



Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization Nansemond River High Date 3/27/2025
Grade/Subject/Club Boys Basketball Teachers Hassell

The St. James

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE

(Personal cars are not to be used to transport students)

Date of Field Trip 6/20/25 to 6/22/2025 Time Departing School 8:00am Time Returning to School 8:00pm

Destination; Springfield, VA 6805 Industrial Road, Springfield, VA 22151

School Bus None Number Needed None

SPECIAL NEEDS BUS

Equipment Needed: W/C ☐ PCR ☐ Safety Vest ☐

School Car None Number Needed None

Non-School Board Transportation - Type: <u>Parents</u>
Furnished By: _____

(School cars are not to be used to transport students)

Number of Students 12 Number of Classes _____

Overnight Trip? ☒ Yes _____ No

Total Cost to Student \$50 *Other Costs Incurred Hotel ; Food

*Paid By Parents

Names of Chaperones (Not including Teachers) Jeremiah Lewis

Date Parental Permission Secured and Filed in Office _____

Trip Requested By: Joe Hassell

Trip Received By: Paul Date: 4-1-25

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)

WHITE-Athletic Director YELLOW-Business Office



SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School Nansemond River HS

Person completing the form Hassell

Grade Level 9th - 12th

Date of Trip 6/20/2025 - 6/22/2025

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
Students will bond to create a safe atmosphere while play Basketball	HPE 10.3L
Students will play basketball, learn nutritional value, & taking care of their mental & physical	HPE 10.3A
Student will be able to see historical landmarks	WH.1.1A

This form must be attached to the Application for Field Trip.

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS

1. Nick Wright
2. Joe Hassell
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

****PARENTS**

1. Jeremiah Lewis
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

[Leagues](#) ▾[Programming](#)[Tournaments](#)[Return To Website](#)

The St. James

2025 VHSL Live: Boys Basketball Showcase **Live Recruiting Period Event for Virginia Public High Schools**



Dates:

Friday, June 20 – Sunday, June 22, 2025



Location:

The St. James

6805 Industrial Rd., Springfield, VA 22151

- 4 Regulation-Sized Hardwood Courts
- 33,000 sq. ft. Facility
- Seating for 1,000+ Spectators
- Retractable Bleachers | High Ceilings | No Columns | High-Rise Glass
- Full-Service On-Site Restaurant



Who's Competing:

Virginia Public High School *Boys* Basketball Teams



Registration Info:

- Coaches select the number of games
- Coaches may request specific dates within the event (June 20–22)
- All schools must submit a roster form that verifying all students are registered and a roster form will be sent out via email.

Hello! 👋 I'm Jaime, your Digital Concierge for The St. James.

×

Team Packages:

- **2 Game Package: \$200**

