

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Field Trip #: 24714

School: Nansemond River High School

Grade/Subject/Club/Team: V. Boys Basketball Team

Date of Field Trip: December 26, 2025 through December 29, 2025

Destination: John T. Hoggard High School, Wilmington, North Carolina

Purpose: Nansemond River High School V. Boys Basketball Team will compete in the 2025 Holiday Classic Interest at John T. Hoggard High School in Wilmington, North Carolina.

Objectives: Nansemond River V. Boys Basketball Team will have the opportunity to compete in the 2025 Holiday Classic Interest at John T. Hoggard High School in Wilmington, North Carolina.

☒ **Approve**

☐ **Disapprove**



Director of Secondary Leadership



Date

School Board Action:

☐ **Approve**

☐ **Disapprove**

Clerk of the Board

Date



Main

Trip Approval

Calendar

Reports

Suffolk City Public Schools Travel Tracker

Trips Pending Approval

Waiting on Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number

24714

* Category

☐ Staff Only Travel ☒ Travel With Students

* Type of Trip

Athletic

* Athletic Event (you may check more than one)

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> MS Cheer |
| <input type="checkbox"/> One Act Play | <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> V Baseball | <input checked="" type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading |
| <input type="checkbox"/> V Field Hockey | <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball |
| <input type="checkbox"/> V Wrestling | | | |

Trip Leave

* Date 12/26/2025 Friday
* Time 3:00 PM

Trip Return

* Date 12/29/2025 Monday
* Time 9:00 PM

Trip Year/Week 2025-52

* Is this trip overnight, out-of-state, or greater than 200 miles one way? ☒ Yes ☐ No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

* Your School/Dept ⓘ

240 Nansemond River High
3301 Nansemond Parkway, Suffolk, VA 23435

Main Destination Other (Type Below)

ⓘ 4305 Shipyard Blvd, Wilmington, NC 28403, USA

Destination Not Listed 4305 Shipyard Blvd, Wilmington, NC 28403

Destination Name John T. Hoggard High School

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr. of Miles
Round Trip

448.00

CALCULATE MILES

* Funding Source #1

School Allotment - Nansemond River High

Budget Code

Est Trip Cost \$0.00

Est Bal \$100,000.00

Funding Source Desc

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

Joseph Hassel

* Teacher / Advisor / Staff Phone #

757-923-4101

Teacher / Advisor / Staff Email

josephhassel@spsk12.net

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

☒ Same as Teacher / Advisor / Staff

* Emergency Contact Name

Joseph Hassel

* Emergency Contact Phone #

757-923-4101

Number of Individuals Making Trip

* Male Adults 3

* Female Adults 0

Total Adults 3

* Male Students 30

* Female Students 0

Total Students 30

Additional Information

* School will be billed for Mileage

☒ Yes ☐ No

* School will be billed for Driver

☒ Yes ☐ No

* District Event

☐ Yes ☒ No

* Non District Event

☒ Yes ☐ No

* Description of the funding source you will be using :

NRHS Boys Basketball

* Will a coach be driving the trip?

☐ Yes ☒ No

* If yes, please enter the coaches name. If no, enter NA.

NRHS

* Will you be using external transportation (ex. plane, walking)?

☒ Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itinerary transportation company if applicable.

Charter Bus

Vehicles Needed

* Do you need vehicles? ☐ Yes ☒ No

Person Submitting Request

tinapaul@spsk12.net

Date Submitted

Apr 21, 2025, 1:14:00 PM

► Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment

Decision

Approved

Level 02 Approval - Second Level Location Approval

Comment

Decision

☐ Approved ☐ Denied

Designated Approver

lindaliverman@spsk12.net

Name

Decision Date

Level 04 Approval - Director Approval

Comment

Decision

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date

Supporting Documents

Choose File

No file chosen

Add

File Type	Size	File Name	Created On
application/pdf	227 KB	Boys Basketball_Hoggard HS in NC.pdf	4/21/25, 1:14:36 PM

Save/Close

Send Email

Comments

Create Duplicate Request

Cancel Trip/Reservations

Reschedule Trip

Request Status Trip: 24714 Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Refresh

Page << First | < Previous |

Subject:	Email Sent on:	Email Sent by:	Email Sent To:
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Date	User	Action	
4/21/25, 1:15:33 PM	tinapaul@spsk12.net	Save and Close Trip (Submit Page Determines Return)	Done
4/21/25, 1:14:36 PM	tinapaul@spsk12.net	Save Trip (Remains on Trip)	





Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization Nansemond River HS Date 4/11/2025
Grade/Subject/Club Boys Basketball Teachers Hassell

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE
(Personal cars are not to be used to transport students)

Date of Field Trip 12/26/25 Time Departing School 3:00 Time Returning to School 9:00
Destination: Hoggard HS; Wilmington, NC

School Bus _____ Number Needed _____

SPECIAL NEEDS BUS

Equipment Needed: W/C ☐ _____ PCR ☐ _____ Safety Vest ☐ _____

School Car _____ Number Needed _____

(School cars are not to be used to transport students)

Number of Students 30 Number of Classes _____

Overnight Trip? ☒ Yes _____ No

Total Cost to Student \$50 *Other Costs Incurred Hotel, Food

*Paid By Boys Basketball

Names of Chaperones (Not including Teachers) Jeremiah Lewis

Date Parental Permission Secured and Filed in Office _____

Trip Requested By: Joseph Hassell

Trip Received By: Mr Paul Date: 4-21-25

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)

WHITE-Athletic Director YELLOW-Business Office



SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School Nansemond River HS
Person completing the form Joe Hassell
Grade Level 9th - 12th
Date of Trip 12/24/25 - 12/29/25

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
Students will be able to play basketball in a safe atmosphere	HPE 10.3L
Students will learn nutritional value	HPE 10.3A

This form must be attached to the Application for Field Trip.

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS

1. Nick Wright
2. Joe Hassell
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

****PARENTS**

1. Jeremiah Lewis
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

MIDEASTERN CONFERENCE CHAMPIONS
1996, 2000, 2001, 2007, 2009, 2011
2013, 2015, 2016, 2017, 2018, 2021



NCHSAA 4A SWEET SIXTEEN
2006, 2007, 2008, 2009
2013, 2015, 2020

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2025 HOLIDAY CLASSIC INTEREST

Any coaches interested in being considered for the 2025 event, please click on the link below and fill out the form.

This is not a bracketed event. Teams will know their opponents in advance.

2025 HOGGARD HOLIDAY CLASSIC INTEREST FORM

Event Info:

- **Dates:** December 27-30, 2025 (Saturday, Monday, Tuesday)
- **Entry fee:** \$75 per game
- **5 Complimentary passes** for each team
- **Coaches Hospitality Room**
- **Discounted hotel rooms** for traveling teams

Questions? Contact Brett Queen at brett.queen@nhcs.net



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