

**AN ORDINANCE AMENDING CHAPTER 7, ARTICLE 14, SECTION 7-14.1 ENTITLED "LICENSURE REQUIREMENTS; PROVISIONAL LICENSE AND MILITARY SERVICE; DEFINITIONS" OF THE POLICIES OF THE SUFFOLK CITY SCHOOL BOARD - FIRST READING**

**BE IT ORDAINED**, by the School Board of the City of Suffolk, Virginia that Chapter 7, Article 14, Section 7-14.1 entitled "Licensure Requirements; Provisional License and Military Service; Definitions" of the Policies of the Suffolk City School Board, be, and the same is hereby amended as follows:

**Section 7-14.1. Licensure Requirements; Provisional License and Military Service; Definitions.** — A. The State School Board of Education shall, by regulation, prescribe the requirements for licensure of teachers and other school personnel required to hold a license. No teacher shall be regularly employed by a School Board or paid from public funds, unless such teacher:

- (i) holds a license or provisional license issued by the State Board of Education;
- (ii) holds a three-year license to teach high school career and technical education courses in specified subject areas; or
- (iii) is hired to teach in a trade and industrial education program and for whom the teacher licensure requirements have been waived by the Virginia Department of Education.

Requirements for classroom teachers, special education, vocational education, guidance counsellors, reading specialists, school psychologists, visiting teacher/social worker are stated in the Licensure Regulations for School Personnel adopted by the State School Board of Education and effective July 1, 1993.

B. If a teacher employed under a provisional license is activated or deployed for military service within a school year (July 1 - June 30), an additional year will be added to the teacher's provisional license for each school year or portion thereof during which the teacher is activated or deployed. The additional year shall be granted the year following the return of the teacher from deployment or activation.

The superintendent may request that the Board of Education extend the three-year provisional license of a teacher for at least one year but no more than two additional years. The request must be accompanied by the superintendent's recommendation for such extension and satisfactory performance evaluations for the teacher for each year of the original three-year license during the original three-year provisional license that such teacher was actually employed and received a filed performance evaluation.

C. The following definitions shall apply in this policy:

- (a) "Professional staff" shall include the following personnel:
  - (1) Licensed personnel by state education authorities: classroom teachers, speech/therapists, guidance, psychologists, assistant principals, principals, superintendent

- (2) Support personnel (who need not hold a certificate issued by state education authorities in order to obtain their positions): public relations, coordinators, assistant superintendents, directors.
- (b) "Classified/Support personnel" are those employees who need not hold a license issued by the State School Board of Education in order to obtain their positions and shall include: non-certified administrative positions, clerical, maintenance, transportation, food service, teacher assistants, nurses, and print shop employees.
- D. Employees may be placed into categories as follows:
  - (a) "Full-time" means full-time employment for six (6) hours or more daily under a contract as established by the School Board.
  - (b) "Part-time" means part-time employment for any period of time less than six (6) hours daily.
  - (c) "Temporary" means temporary employment for a specific short period of time or for programs of short or uncertain duration.
- E. The number of days/hours employed shall be as specified in each contract and/or school calendar. Scheduled hours of employment shall be approved by the superintendent. (Adopted August 10, 1995; Revised October 13, 2016; Ordinance Number 16/17-12; Effective Date: July 1, 2017; Revised October 11, 2018, Ordinance Number 18/19-28, Effective Date: October 11, 2018)

**Legal Authority** - Virginia Code §§ 22.1-298.1, 22.1-299, 22.1- 299.5 and 22.1-299.6. (1950) as amended.

**BE IT FURTHER ORDAINED** that all phrases, clauses, sentences, paragraphs, subsections, sections and chapters of the School Board's Policy Manual not amended or repealed shall remain in full force and effect.

**FIRST READING:** \_\_\_\_\_

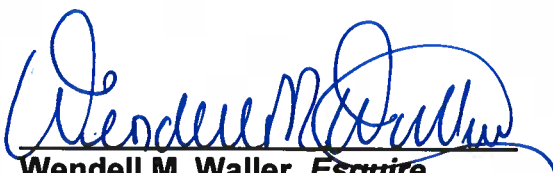
**SECOND READING:** \_\_\_\_\_

**EFFECTIVE DATE:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**CLERK**

**Approved as to form and content:**

  
**Wendell M. Waller, Esquire**  
**School Board Attorney**