



CITY OF SUFFOLK

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Capital Programs and Buildings

MEMORANDUM

Date: January 21, 2025

To: Mr. Terry Napier, Director for Facilities and Planning, Suffolk Public Schools

From: Gerry L. Jones, RA, Director, Capital Programs and Buildings

Pc: Kevin Hughes, Deputy City Manager
Mark Furlo, Director, Parks and Recreation

RE: Demolition of 1507 Freeney Avenue Facility

This memorandum is to inform you of the City's schedule to demolish the main building, out buildings, trailers, fencing, etc., at 1507 Freeney Avenue, formerly the Suffolk Public Schools Maintenance Building. The City is currently soliciting bids from demolition contractors, which are due on February 13, 2025. The plan is to have a contract for demolition executed, and a notice to proceed issued by mid-March.

With this schedule as your guide, please coordinate the removal of any items from the site that you don't wish to be discarded as part of the demolition, including the removal of the in use above ground fuel tank.

Please let me know if you have any questions.