

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 23452

School: Lakeland High School

Grade/Subject/Club/Team: V. Wrestling Team

Date of Field Trip: February 20, 2025 through February 22, 2025

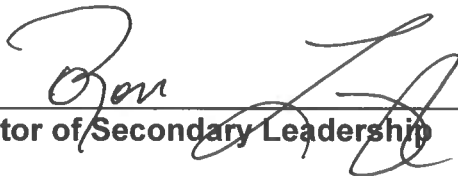
Destination: Salem Civic Center, Salem, Virginia

Purpose: Lakeland High School V. Wrestling Team will be participating in the VHSL State Wrestling Tournament at the Salem Civic Center in Salem, Virginia.


Objectives: Lakeland High School V. Wrestling Team will have the opportunity to participate VHSL State Wrestling Tournament at the Salem Civic Center in Salem, Virginia.

Approve

Disapprove



Director of Secondary Leadership



Date

School Board Action:

Approve

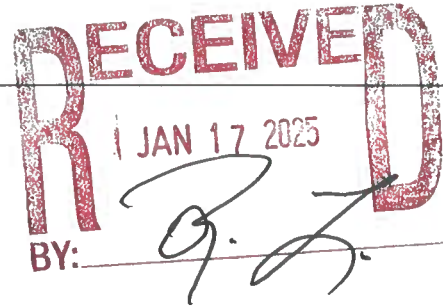
Disapprove

Clerk of the Board

Date



Suffolk City Public Schools Travel Tracker



Trips Pending Approval

Waiting for Approval

Trip Emails

Trip Inquiry

Schedules/Assignments

Daily Vehicle Schedule

Assignment Inquiry

Create Duplicate Request

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **23452**

* Category Staff Only Travel Travel With Students

* Type of Trip

* Athletic Event (you may check more than one)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Band | <input type="checkbox"/> Boys Soccer | <input type="checkbox"/> Boys Tennis | <input type="checkbox"/> Boys Volleyball |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Debate | <input type="checkbox"/> Forensics | <input type="checkbox"/> Girls JV Volleyball |
| <input type="checkbox"/> Girls Soccer | <input type="checkbox"/> Girls Tennis | <input type="checkbox"/> Girls Volleyball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> HS ACTIVITY BUS | <input type="checkbox"/> Indoor Track | <input type="checkbox"/> INTRAMURAL BASKETBALL | <input type="checkbox"/> INTRAMURAL FIELD HOCKEY |
| <input type="checkbox"/> INTRAMURAL FOOTBALL | <input type="checkbox"/> Intramural Outdoor Track | <input type="checkbox"/> INTRAMURAL SOCCER | <input type="checkbox"/> INTRAMURAL VOLLEYBALL |
| <input type="checkbox"/> JV Baseball | <input type="checkbox"/> JV Boys Basketball | <input type="checkbox"/> JV Boys Soccer | <input type="checkbox"/> JV Cheerleading |
| <input type="checkbox"/> JV Field Hockey | <input type="checkbox"/> JV Football | <input type="checkbox"/> JV Girls Basketball | <input type="checkbox"/> JV Girls Soccer |
| <input type="checkbox"/> JV Softball | <input type="checkbox"/> JV Wrestling | <input type="checkbox"/> MS ACTIVITY BUS | <input type="checkbox"/> MS Cheer |
| <input type="checkbox"/> One Act Play | <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Scholastic Bowl | <input type="checkbox"/> SHUTTLE BUS |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> V Baseball | <input type="checkbox"/> V Boys Basketball | <input type="checkbox"/> V Cheerleading |
| <input type="checkbox"/> V Field Hockey | <input type="checkbox"/> V Football | <input type="checkbox"/> V Girls Basketball | <input type="checkbox"/> V Softball |
- V Wrestling

Trip Leave

* Date **2/20/2025** Thursday

* Time **1:00 PM**

Trip Return

* Date **2/22/2025** Saturday

* Time **11:00 PM**

Trip Year/Week 2025-08

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes No

Comments

Enter any comments about this trip that is important for the driver to know such as pick up and drop off location. This information will print on the trip ticket for the driver.

2025 State Wrestling Tournament at Salem Civic Center Practice Thursday 2/20 and competition 2/21-22

* Your School/Dept

300 Lakeland High
214 Kenyon Rd, Suffolk, VA 23434

Main Destination Other (Type Below)

Destination Not Listed Salem Civic Center, Roanoke Boulevard, Salem, VA, USA

Destination Name Salem Civic Center

Add a Stop on the Way There

Add a Stop on the Return

* Approximate Nbr of Miles Round Trip

455.11

CALCULATE MILES

* Funding Source #1

Athletics

Budget Code

Est Trip Cost \$2,409.33

Est Bal \$255,000.00

Funding Source Desc

test of funding managment

Budget Code Desc

Funding Approver

* Teacher / Advisor / Staff Name

Dunaway

* Teacher / Advisor / Staff Phone #

7578035654

Teacher / Advisor / Staff Email

Note: This email will receive the requester emails if different from requester

Emergency Contact Info

Same as Teacher / Advisor / Staff

* Emergency Contact Name

Dunaway

* Emergency Contact Phone #

7578035654

Number of Individuals Making Trip

* Male Adults 2

* Female Adults 0

Total Adults 2

* Male Students 21

* Female Students 0

Total Students 21

Additional Information

* School will be billed for Mileage

Yes No

* School will be billed for Driver

Yes No

* District Event

Yes No

* Non District Event

Yes No

* Description of the funding source you will be using:

School athletics - athletic transportation funds

* Will a coach be driving the trip?

Yes No

* If yes, please enter the coaches name. If no, enter NA.

NA

* Will you be using external transportation (ex. plane, walking)? Yes No

Vehicles Needed

* Do you need vehicles? Yes No

Check here to indicate trip is drop-off only Location

Check here to indicate trip is pickup only Location

Vehicle Pickup

* Date 2/20/2025

* Time 1:00 PM

Vehicle Return

* Date 2/22/2025

* Time 11:00 PM

Total Trip Hours 58.00

* Type of vehicles needed to reserve

Yellow Bus v Yellow Bus (i)

* How many vehicles do you need?

1

Need Lift? Yes No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs Portable Child Restraints (PCR) Safety Vests Wheel Chair Slot

Comments or Details Concerning Needs

Vehicle Driver Information

Owner lakeyaboone@spsk12.net
Bid Id/Closing Date 25-02-16 02/13/2025

Reserve Vehicles

Location Used to Reserve Vehicles 300 Lakeland High
lakeyaboone@spsk12.net

Trip Location Zone Lakeland Trip Year/Week:
Bid Id 25-02-16 Trip Hours:
Total Number of Vehicles Needed: 1 Number w/ Lift:

Person Submitting Request michaelwhittington@spsk12.net
Date Submitted Jan 17, 2025, 11:42:13 AM

▶ Trip Estimator (click to open and enter additional information for estimating trip cost)

Level 01 Approval - Location Approval

Comment
Decision Approved
Name rickeyeley@spsk12.net
Decision Date Jan 17, 2025, 1:49:42 PM

Level 02 Approval - Second Level Location Approval

Comment
Decision Approved Denied
Designated Approver lindaliverman@spsk12.net
Name
Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment
Decision
Name
Decision Date

Supporting Documents

	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Add"/>	
File Type	Size	File Name	Crea
application/pdf	123 KB	2025_Class_1_thru_3_State_Tournament_Instructions.pdf	1/17/



Request Status Trip: 23452 Pending Second Level Location Approval

Final Approval Date

Email Audit Log:

Subject: **Email Sent on:** **Email Sent by:** **Email Sent To:**

Date	User	Action
1/17/25, 1:49:52 PM	rickeyeley@spsk12.net	Save and Close Trip (Submit Page Determines Return)
1/17/25, 1:49:42 PM	rickeyeley@spsk12.net	Location Level Approved
1/17/25, 11:54:44 AM	michaelwhittington@spsk12.net	Save and Close Trip (Submit Page Determines Return)
1/17/25, 11:45:20 AM	michaelwhittington@spsk12.net	Save and Close Trip (Submit Page Determines Return)
1/17/25, 11:43:14 AM	michaelwhittington@spsk12.net	Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes selecte
1/17/25, 11:43:10 AM	michaelwhittington@spsk12.net	Trip Leave date/time changed to 02/20/2025 01:00:00 PM
1/17/25, 11:42:39 AM	michaelwhittington@spsk12.net	Trip Leave date/time changed to
1/17/25, 11:42:13 AM	michaelwhittington@spsk12.net	Duplicated from Trip Number 23333





State Wrestling Schedule for 2024-2025
Classes 1 – 3 @ Salem Civic Center

THURSDAY

6:00 - 7:30 PM

SCALES AVAILABLE, ONSITE PRACTICES

Be prepared to check weight wearing competition singlet.

(Please do NOT arrive before 6 PM)

7:00 PM

HEAD COACH INFORMATION PICK-UP/MEETING –
COMMUNITY BANQUET ROOM

FRIDAY

Class 1 and 2 have 2 mats each and Class 3 has 4 mats

8:00

WEIGH-IN FOR ALL WEIGHTS

10:00 – 1:00

FIRST ROUND (28 matches/mat)

1:00 – 4:00

CLASS 1-3 QUARTERFINALS & FIRST ROUND CONSO FOR
CLASS 3

****We will have an approximate 30-minute break in here****

4:30 – 7:30

CLASS 1-2 SECOND ROUND CONSO (28 matches/mat)

4:30 – 6:00

CLASS 3 SECOND ROUND CONSO (14 matches/mat)

7:30 – 9:00

CLASS 1-2 QUARTER-FINAL CONSO (14 matches/mat)

7:00 – 8:00

CLASS 3 QUARTER-FINAL CONSO (7matches/mat)

SATURDAY

All Classes have 2 mats

8:00

WEIGH-IN FOR ALL WEIGHTS

9:30 – 11:00

SEMI-FINALS

11:30 – 1:00

SEMI-FINALS CONSOLATIONS

1:00 – 3:00

CONSO FINALS (3RD/4TH, 5TH/6TH)

3:00 – 4:00

SET UP FOR THE FINALS

4:30 – 7:30

CHAMPIONSHIP FINALS AND AWARDS

Medals will be awarded after each weight class to 1st, 2nd, 3rd, 4th, 5th, 6th places. Team awards will follow the last bout.