

AN ORDINANCE AMENDING CHAPTER 5, ARTICLE 2, SECTION 5-2.2:2 ENTITLED, "WRITTEN SCHOOL CRISES, MANAGEMENT PLAN, AND MEDICAL EMERGENCY RESPONSE PLAN REQUIRED; SAFETY AUDITS REQUIRED; HEALTH AND FIRE INSPECTIONS REQUIRED AND OTHER SAFETY REQUIREMENTS ENUMERATED" OF THE POLICIES OF THE SUFFOLK CITY SCHOOL BOARD — FIRST READING

BE IT ORDAINED, by the School Board of the City of Suffolk, Virginia that Chapter 5, Article 2, Section 5-2.2:2, entitled "Written school crises, management plan, and medical emergency response plan required; safety audits required; health and fire inspections required and other safety requirements enumerated" of the Policies of the Suffolk City School Board, be, and the same is hereby amended to read as follows:

Section 5-2.2:2. Written school crises, management plan, and medical emergency response plan required; safety audits required; health and fire inspections required and other safety requirements enumerated. — A. Each school shall develop a written school crises, emergency management, and medical emergency response plan as defined below. The School Board will annually review each school's plan and will provide copies of such plans to the chief law-enforcement officer, the fire chief, the chief emergency medical services official, and the emergency management official of the locality. The Department of Education and the Virginia Center for School Safety will provide technical assistance to Suffolk Public Schools in the development of the plans. In developing these plans, schools may consult the model school crisis, emergency management, and medical emergency response plan developed by the Board of Education and the Virginia Center for School and Campus Safety. The school superintendent shall designate someone to serve as an emergency manager to ensure full implementation of this policy.

B. Each school will annually conduct school safety audits as defined below. The results of such school safety audits will be made public within 90 days of completion. The School Board may withhold or limit the release of any security plans, walk-through checklists and specific vulnerability assessment components as provided in the Virginia Freedom of Information Act, Va. Code § 2.2-3705.2. The completed walk-through checklist will be made available upon request to the chief law-enforcement officer of the locality or that officer's designee. Each school will maintain a copy of the school's safety audit, which may exclude such security plans, walk-through checklists and vulnerability assessment components, within the office of the school principal and will make a copy of such report available for review upon written request.

Each school shall submit a copy of its school safety audit to the superintendent. The superintendent shall collate and submit all such school safety audits, in the prescribed format and manner of submission to the Virginia Center for School and

Campus Safety and shall make available upon request to the chief law-enforcement officer of the locality the results of such audits.

The superintendent will establish a school safety audit committee to include, if available, representatives of parents, teachers, local law-enforcement, emergency services agencies, local community services boards and judicial and public safety personnel. The school safety audit committee will review the completed school safety audits and submit any plans, as needed, for improving school safety to the superintendent for submission to the School Board.

The "school crisis and emergency management, and medical emergency response plan" means the essential procedures, operations, and assignments required to prevent, manage, and respond to a critical event or emergency, including natural disasters involving fire, flood, tornadoes, or other severe weather; loss of disruption of power, water, communications or shelter; bus or other accidents; medical emergencies; including cardiac arrest and other life threatening medical emergencies; student or staff member deaths; explosions; bomb threats; gun, knife or other weapon threats; spills or exposures to hazardous substances; the presence of unauthorized persons or trespassers; the loss, disappearance or kidnapping of a student; hostage situations; violence on school property or at school activities; incidents involving acts of terrorism; and other incidents posing a serious threat of harm to students, personnel, or facilities. The plan shall include a provision that the Department of Criminal Justice Services and the Virginia Criminal Injuries Compensation Fund shall be contacted immediately to deploy assistance in the event of an emergency as defined in the emergency response plan when there are victims as defined in § Va. Code § 19.2-11.01, as well as current contact information for both.

"School safety audit" means a written assessment of the safety conditions in each public school to (1) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and (2) identify and evaluate any patterns of student safety concerns occurring on school property or at school-sponsored events. Solutions and responses include recommendations for structural adjustments, changes in school safety procedures and revisions to the School Board's standards for student conduct.

C. Each school shall have contingency plans for emergencies that include staff certified in cardiopulmonary resuscitation (CPR) as required by state law, the Heimlich maneuver, and emergency first aid. In addition, the school administration shall ensure that each school has:

- (1) written procedures to follow in emergencies such as fire, injury, illness, allergic reactions, administering medicine to students, and violent or threatening behavior. The plan shall be outlined in the student handbook for each school and discussed with staff and students during the first week of school each year;
- (2) space for proper care of students who become ill shall be made available in each school;

- (3) a written procedure for responding to violent, disruptive or illegal activities by students on school property or during a school sponsored activity; and
- (4) written procedures to follow for the safe evacuation of persons with special physical, medical, or language needs who may need assistance to exit a facility.

D. Each school will maintain records of regular safety, health and fire inspections that have been conducted and certified by local health and fire departments. The frequency of such inspections will be determined by Suffolk Public Schools in consultation with the local health and fire departments. In addition, the school administration will:

- (1) equip all exit doors with panic hardware as required by the Uniform Statewide Building Code;
- (2) conduct fire drills at least once a week during the first month of school and at least once each month for the remainder of the school term except during periods of mandatory testing as required by the Board of Education;
- (3) post in each classroom evacuation routes for students; and
- (4) conduct at least ~~four~~ three lockdown drills per year.

(Adopted November 11, 1999; Ordinance Number 99/00-15; Revised October 9, 2003; Ordinance Number 03/04-04; Effective: July 1, 2004; Revised February 14, 2008; Ordinance Number 07/08-4; Effective: February 14, 2008; Revised March 14, 2013; Ordinance Number 12/13-25; Effective Date: July 1, 2013; Revised May 12, 2016; Ordinance Number 15/16-38; Effective Date: July 1, 2016; Revised July 12, 2018; Ordinance Number 18/19-7; Effective Date: July 12, 2018)

Legal Authority - Virginia Code § 22.1-279.8 (1950), as amended.

FIRST READING: _____

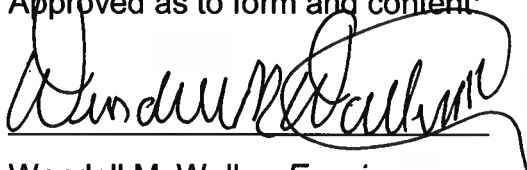
SECOND READING: _____

EFFECTIVE DATE: _____

TESTE: _____

CLERK

Approved as to form and content:



Wendell M. Waller, Esquire
School Board Attorney