

SUFFOLK PUBLIC SCHOOLS

(Attach to field trip application requiring School Board approval)

Trip #: 22233

School: Nansemond River High School

Grade/Subject/Club/Team: DECA

Date of Field Trip: February 28, 2025-March 2, 2025

Destination: Virginia Beach Ocean Front, Virginia Beach, VA

Purpose: DECA Camp

Objectives: Students will participate in leadership workshops, competitive events, and team-building activities.

Approve

Disapprove

Audre Skinner
Director of CTE

9/21/2024
Date

Approve

Disapprove

ALJ
Chief of Schools

9/21/24
Date

School Board Action:

Approve

Disapprove

Clerk of the Board

Date

Travel Request Form

Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **22233**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
CTE

Trip Leave

* Date 2/28/25 Friday

* Time 9:30 AM

Trip Return

* Date 3/2/25 Sunday

* Time 11:00 AM

Trip Year/Week 2025-09

* Is this trip overnight, out-of-state, or greater than 200 miles one way? Yes

Comments

* Your School/Dept ⓘ 240 Nansemond River High
3301 Nansemond Parkway, Suffolk, VA 23435

* Main Destination ⓘ Other (Type Below)
1700 Atlantic Ave, Virginia Beach, VA 23451, USA

Destination Not Listed Virginia Beach Oceanfront, Atlantic Avenue, Virginia Beach, VA, USA * Destination Name Virginia Beach

* Approximate Nbr of Miles Round Trip

Special Instructions for Permission Slip

Funding Source #1 School Allotment - Nansemond River High Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? No
(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Candace Credle
 * Teacher / Advisor / Staff Phone # 7573734650
 Teacher / Advisor / Staff Email kristybrett@spsk12.net
 Note: This email will receive the requester emails if different from requester
 Emergency Contact Info Same as Teacher / Advisor / Staff
 * Emergency Contact Name Kristy L Brett
 * Emergency Contact Phone # 7573734650

* Grade Level(s) Making Trip 9
 10
 11
 12
 * Description of group or person(s) making trip NRHS DECA Students
 * Educational Objective for Field Trip see attached1

Number of Individuals Making Trip

* Male Adults 1	* Female Adults 4	Total Adults	5
* Male Students 10	* Female Students 10	Total Students	20

Need 1 adult(s) for 15 or more students.
 Need 1 adult(s) for every additional 15 students.

* Will the students be away from school during lunch? Yes
 * If so, will these students need packed lunches? No

Nbr Students 20 Teacher Candace Credle
 Students will be away from school during the lunch period.

Additional Information

* School will be billed for Mileage Yes
 * School will be billed for Driver Yes
 * What is the cost to the Student? \$220.00
 * Description of the funding source you will be using Fundraiser
 * Will a coach be driving the trip? No
 * If yes, please enter the coaches name. If no, enter NA.

* Will you be using external transportation (ex. plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Check here to indicate trip is drop-off only Location

Check here to indicate trip is pickup only Location


Vehicle Pickup

* Date 2/28/25
* Time 9:30 AM

Vehicle Return

* Date 3/2/25
* Time 11:00 AM

Total Trip Hours 49.50

* Type of vehicles needed to reserve Yellow Bus 

* How many vehicles do you need? 1

Vehicle Guidelines: Elementary 64 and 77 passengers. Secondary 44 to 48

* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Vehicle Driver Information

Owner taylorbracy@spsk12.net
Bid Id/Closing Date 25-02-23 02/20/2025

Person Submitting Request kristybrett@spsk12.net

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a Suffolk City Public Schools vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Buses and vehicles must come back in good condition in order to avoid additional charges.
9. Buses and vehicles must be cleaned in order to avoid additional charges.
10. Elementary Schools must have 1 adult per every 10 students.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name tinapaul@spsk12.net

Decision Date Sep 17, 2024, 9:05:57 AM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Designated Approver keeshahicks@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date



Application for Field Trip

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization Nansemond River High School Date 8/23/24
Grade/Subject/Club DECA Teachers Credle, Hancock, Sites, Pardue, Wright

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 2/28/25 Time Departing School 9:30 AM Time Returning to School 2/2/25 11:00 AM

Destination: Virginia Beach Oceanfront (Hotel TBD)

School Bus Yes Number Needed 1

SPECIAL NEEDS BUS

Equipment Needed: W/C n/a PCR n/a Safety Vest n/a

School Car n/a Number Needed n/a

Non-School Board Transportation	
Type:	<u>n/a</u>
	<u>n/a</u>
Furnished By:	<u>n/a</u>

(School cars are not to be used to transport students)

Number of Students 20 Number of Classes 1

Overnight Trip? Yes No

Total Cost to Student estimate \$2000 *Other Costs Incurred n/a

*Paid By Students / Parents / Fundraisers

Names of Chaperones (Not including Teachers) n/a

n/a

Date Parental Permission Secured and Filed in Office 8/23/24

Trip Requested By: C. Credle

Trip Received By: [Signature] Date: 9-4-24

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)

Transportation Cost Estimator

Nansemond River High School

2023-2024

Use this tool to determine the approximate cost of transportation for your upcoming trip. While this tool will give you an estimate of your cost, it may not be correct, as your trip may take more or less time than expected due to unforeseen circumstances.

This tool must be submitted with all other field trip forms in order for your request to be considered, regardless of the source of funding.

Name of Group: NRHS DECA Date of Trip: 8/27-3/2/25

Name of Sponsor(s): Credle, Hancock, Sites # of students: 20

Mileage

You **MUST** find the exact mileage for your trip. You cannot estimate the journey.

Trip Origin: 3301 Nansemond Pkwy, Suffolk, VA 23434

Trip Destination: Virginia Beach Oceanfront (Hotel TBD) a) 35 mi from origin

Returning to: 3301 Nansemond Pkwy, Suffolk, VA 23434 b) 36 mi from destination

Round Trip Mileage (a+b) = 71 miles
x \$3.00 per mile

1) TOTAL MILEAGE ESTIMATION: 213.00

Time

Estimation (in hours) of time for your trip: 1 x \$18 per hour = \$18.00

2) TOTAL HOURLY WAGE ESTIMATION: \$18.00

Compute

Total from 1) 213 + total from 2) \$18.00 = 3) Cost for one bus = \$231.00

Number of Busses Needed:

Total from 3) \$231.00 x number of busses required 1 = \$231.00
Cost of Trip

Signature of Sponsor:  Date: 8/23/24

Known Funding Source? No X Yes (Explain) Fundraiser

Admin/Activity Director Only:

- NRHS Fund
- SAO Fund _____
- Club/Org/Ath Fund _____
- Other: _____

_____ Approved
_____ Denied

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS

1. Candace Credle
2. Kiana Hancock
3. Jamie Sites
4. Renee Parker
5. Nicholas Wright
6. _____
7. _____
8. _____
9. _____
10. _____

****PARENTS**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School **Nansemond River High School**

Person completing the form **Candace Credle, Kiana Hancock, & Jamie Sites**

Grade Level **9th - 12th CTE Marketing DECA Students**

Date of Trip **February 28 - March 2, 2025**

Listed below are the instructional objectives for the requested field trip:

<i>Objectives:</i>	<i>Correlated Standard of Learning:</i>
Demonstrate critical thinking and problem-solving.	English: 6.1, 6.3, 6.4, 6.5, 6.6, 6.7, 6.9, 7.1, 7.3, 7.4, 7.5, 7.6, 7.7, 7.9, Mathematics: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.10, 6.11, 7.2, 7.3, 7.8, 7.12, 7.13, 8.2, 8.4
Demonstrate listening and speaking skills.	English: 6.1, 6.2, 6.4, 6.6, 7.1, 7.2, 7.4, 7.6, 8.1, 8.2, 8.4, 8.6, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Demonstrate customer service skills.	English: 6.1, 6.4, 6.7, 7.1, 7.4, 7.7, 8.1, 8.4, 8.7, 9.1, 9.5, 9.6, 10.1, 10.5, 10.6, 11.1, 11.5, 11.6, 12.1, 12.5, 12.6 History and Social Science: CE.1, CE.4, GOVT.1, GOVT.16, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Collaborate with team members	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1
Demonstrate professionalism.	English: 6.1, 7.1, 8.1, 9.1, 10.1, 11.1, 12.1 History and Social Science: CE.1, CE.4, CE.14, GOVT.1, USI.1, USII.1, VUS.1, WG.1, WHI.1, WHII.1
Explain the components of the marketing mix.	English: 9.5, 10.5, 11.5, 12.5
Explain the functions involved in marketing goods and services.	English: 9.5, 10.5, 11.5, 12.5
Describe current trends in marketing.	English: 9.5, 10.5, 11.5, 12.5



This Year in VA DECA

Welcome Back Updates

Welcome back! As we begin the 24-25 school year I want to say thank you for your continued dedication to your students. This summer significant changes have been rolled out and as we adapt and plan to move forward I ask for your patience and grace. VA DECA is dedicated to providing opportunities to your students.

- DECA Inc. is adding an Advisor planner to your back-to-school box. Production is delayed but the boxes will be on their way!
- The Comprehensive Consent Form is ready for your use.
- Camp DECA registration closes August 30th OR if it sells out first. Please visit the webpage for more information.
- DECA/Marketing Day at the State Fair information is now available. We look forward to seeing many of you there. Please visit the website for more information. VA DECA competition information will be added this week.
- The Commanders are once again hosting fall career days for your students. Please see the website for more information.
- The SLC Housing Lottery, Virtual Fall Leadership Training, and Advisor Statement of Compliance are all delayed. Please look for more information soon.
- This year's VA DECA theme is Light the Way. Logos are available for your use.
- The website scavenger hunt will be available later this week
- DECA+ logins have been sent to the advisor listed as the primary advisor on your roster. Please remember that there is one login for the entire chapter. If you have not received your login please email me so I can assist you.
- Do you have a new advisor at your school, in your division, or in the area? Please pass on their information so that we can add them to our distribution list.

August

- 30 Camp DECA Registration Closes

September

- 4-27 Piper Sandler Taking Stock with Teens Fall Survey
- 9 Stock Market Game Begins
- 15 DLC Instructional Areas Announced
- 14-16 VA DECA CAMP DECA Jamestown, VA
- 24 State Fair Competition Registration Due Online
- TBD Virtual OLR Registration Due
- TBD Virtual Officer Leadership Retreat
- 30 Activate Your Chapter Incentive Deadline

Calendar

DECA Membership Site

Advisor Page

Username: advisor

Password: TeachVA



VIRGINIA

DECA

CALENDAR 2024-2025

VIRGINIA DECA DUE DATES AND EVENTS

JULY 2024

- 10-15 Chartered Association Officer Training, Nashville, TN
- 12-14 Emerging Leader Summit Nashville, TN
- 17-18 DECA Inc Advisor Training (Virtual)
- 28 Advisor Bootcamp VAME, Richmond
- 28-31 VAME Summer Conference, Richmond

SEPTEMBER 2024

- 4-27 Piper Sandler Taking Stock with Teens Fall Survey
- 9 Stock Market Game Begins
- 15 DLC Instructional Areas Announced
- 14-16 VA DECA CAMP DECA Jamestown, VA
- 24 State Fair Competition Registration Due Online
- TBD Virtual OLR Registration Due
- TBD Virtual Officer Leadership Retreat
- 30 Activate Your Chapter Incentive Deadline

OCTOBER 2024

- 30-4 School-Based Enterprise Week
- 1 Virtual Business Challenge Registration begins.
- 2 DECA Day at State Fair
- 4 SLC Housing Form and Statement of Compliance Due Online
- 11-13 MBA Research Conclave, Columbus, OH
- 15 The Ultimate DECA Power Trip Registration Due
- 15-25 Virtual Business Challenge Round 1
- 30 DECA Inc Executive Officer Interest Form Due to VA DECA Board of Trustees

NOVEMBER 2024 – DECA MONTH

- 1 - DLC Window Opens (no DLCs prior to this date)
- 13 VA DECA Day
- 15 Initial Online Membership Roster due
- 15-17 The Ultimate Power Trip, Charlotte, NC
- 18-24 Global Entrepreneurship Week

DECEMBER 2024

- 2 Campaigns due to DECA Inc.
- 2 SBE Certification Portal Opens
- 2 Sports + Entertainment Conference Registration Due
- 2 VA DECA Blazer Challenge Deadline
- 4-7 ACTE CareerTech VISION, Phoenix, AZ
- 4 VA DECA DAY Submission Due Online
- 4 SLC Mini Grants Due
- 4 Honor and Merit Applications Due
- 6 Stock Market Game Ends
- 13 VA DECA Scholarship Applications Due
- 20 VA DECA State Officer Applications Due
- 31 Membership Deadline for SLC Voting Delegates

JANUARY 2025

- TBD VACTE Conference Richmond
- 10 DECA Inc. Student Scholarship Apps Due
- 11 Last Day for DLC
- 14 School-based Enterprise certification due
- 14-24 Virtual Business Challenge Round 2
- 17 VA DECA Membership submitted/paid SLC Award Eligibility
- 17 SLC Registration Closes (last day drops with full refund)
- 20 DECA Inc. Advisor Scholarship Applications Due
- 24 Outstanding Chapter Advisor Award due
- 24 Friend of DECA Award due
- 24 Annual Report due
- 29-Feb 2 Sports Marketing & Entertainment Conference Orlando, FL
- 30-Feb 1 State Officer Planning Meeting TBD
- 31-Feb 1 SLC Planning Meeting TBD

FEBRUARY 2025 CTE MONTH

- 5 Written Events due online
- 5 SLC Last day for drops with partial refund
- 10-14 SLC Online Testing Window
- 13-27 Piper Sandler Taking Stock with Teens Spring Survey
- 14 SLC Payment due
- 15 ICDC Competitors' Final Membership Eligibility
- 21 Last Day for SLC Substitutions
- TBD VA DECA Scholarship Finalist Interviews
- 28-March 2 State Leadership Conference Va Beach, VA

MARCH 2025

- 3 Advocacy Campaign Due DECA Inc.
- 3 Executive Officer Applications Due to DECA Inc.
- 2-12 ICDC Registration Window
- 21 ICDC Last Day for Drops with Partial Refund
- 27 ICDC Qualifying Written Entry Submissions Open
- 28 ICDC Blazer Order Deadline
- 31 DECA Emerging Leader Honor Award apps deadline

APRIL 2025

- 5 New State Action Team Orientation TBD
- 8 ICDC Qualifying Written Entry Submissions Due Online
- 9 ICDC Payment due
- 26-29 DECA ICDC Orlando, FL

May 2025

- TBD VA DECA Board of Trustees Meeting

JUNE 2025

3301 Nansemond Pkwy

 This route has tolls.


Suffolk, VA 23434

Get on I-664 S in Chesapeake from VA-337 E

- 11 min (5.9 mi)
- ↑ 1. Head southeast

 - ↶ 2. Turn left toward VA-337 E/Nansemond Pkwy

 - ↷ 3. Turn right toward VA-337 E/Nansemond Pkwy

 - ↶ 4. Turn left onto VA-337 E/Nansemond Pkwy
 -  Continue to follow VA-337 E


 - ↑ 5. Continue straight onto VA-337 E/Portsmouth Blvd


 - ↗ 6. Use the right lane to merge onto I-664 S via the ramp to Chesapeake

Take I-264 E to 21st St in Virginia Beach

- 28 min (28.3 mi)
- ↗ 7. Merge onto I-664 S

 - 8. Use the left 2 lanes to take exit 15A for I-264 E toward Portsmouth/Norfolk

 - ↑ 9. Continue onto I-264 E
 -  Toll road

 - ↶ 10. Use the middle lane to turn slightly left to stay on I-264 E
 -  Toll road

 - ↷ 11. Keep right to stay on I-264 E

 - ↑ 12. Continue straight onto I-264 E/Norfolk Virginia Beach Expy/Virginia Beach Expy

Continue on 21st St. Drive to Atlantic Ave

- 4 min (0.9 mi)

Virginia Beach Oceanfront

 This route has tolls.

1700 Atlantic Ave, Virginia Beach, VA
 23451

Take Pacific Ave and 22nd St to I-264 W/Norfolk Virginia Beach Expy/Virginia Beach Expy

4 min (0.9 mi)

- ↑ 1. Head north on Atlantic Ave toward 18th St
 262 ft
- ↶ 2. Turn left onto 18th St
 ⓘ Pass by Domino's Pizza (on the left)
 367 ft
- ↷ 3. Turn right onto Pacific Ave
 0.3 mi
- ↶ 4. Turn left onto 22nd St
 0.5 mi

Continue on I-264 W to Chesapeake. Take exit 11 A from I-664 N

29 min (28.9 mi)

- ↑ 5. Continue onto I-264 W/Norfolk Virginia Beach Expy/Virginia Beach Expy
 ⓘ Continue to follow I-264 W
 16.6 mi
- ↷ 6. Keep right to stay on I-264 W
 0.9 mi
- ⚡ 7. Keep left at the fork to stay on I-264 W, follow signs for Downtown Tunnel/Portsmouth/Berkley Ave
 ⚠ Toll road
 7.1 mi
- 8. Use the right 2 lanes to take the I-664 exit toward US-13/US-58/US-460/Bowers Hill/Suffolk/Richmond
 0.5 mi
- ↑ 9. Continue onto I-664 N
 3.5 mi
- ↷ 10. Take exit 11 A to merge onto VA-337 W/Portsmouth Blvd
 0.3 mi

Follow VA-337 W to your destination in Suffolk

Nansemond River High School

3301 Nansemond Parkway
Suffolk, VA 23434
(757) 923-4101

Dr. Shawn Green, Principal
Darryl Medley, Assistant Principal

Tina Paul, Assistant Principal
Stephanie Cox, Assistant Principal

_____ (student printed name) has my permission to attend the DECA District State Leadership Conference as a competitor of the Nansemond River High School DECA organization on **February 28 - March 2, 2025**. My student(s) must abide by the stated dress code below and may be removed from attending, if not dressed appropriately. All rules and regulations of Suffolk Public Schools apply while on the field trip.

*The estimated investment for your child to attend the DECA State Leadership Conference is **\$220.00**. Money must be paid in full on or before **Monday, January 13, 2025**.*

All permission slips must be turned in by **Tuesday, November 13, 2024**

Destination: Virginia Beach – ALL
Locations for DECA SLC Housing, Meals, & Shopping
Date of Trip: Friday, February 28, 2025 – Sunday, March 2, 2025
Time of Departure: Leave NRHS at 8:45 AM
Approximate Time of Return: Sunday, March 2, 2025 – 11:00 AM
Teacher/Sponsor: Mrs. Credle, Ms. Hancock, & Mrs. Sites
Dress Code: BUSINESS/PROFESSIONAL DRESS
Ladies – Appropriate dress/skirt/pants with a blouse. Collar shirt with a tie or skirt. Skirts must be knee-length. Nothing low, or tight. Hose and dress shoes.
Men - Appropriate dress pants and a collared shirt. Collar shirt with a tie or skirt.
Socks and dress shoes.
Meals ALL meals and snacks on your own

Payment Plan 3 Payments of **\$73.33**.
Payment Plan Dates November 13, 2024, December 13, 2024, & January 13, 2025

Select One: ____: I will pay in full. ____: I will make 3 payments of **\$73.33**.

I agree not to purchase, possess, or consume any alcoholic beverage or other drugs while on this field trip. I agree to abide by all school rules and regulations concerning student behavior. I realize that I am representing Nansemond River High School on a field trip.

Signature of Student: _____ Date: _____
Student Signature: _____

Parent Name: _____ Date: _____
Parent Signature: _____

Field Trip Packet Checklist
Nansemond River High School
2023-2024

In order to ensure the smoothest processing of your field trip request, the following documents **MUST** be submitted as one packet, completed, and in the following order:

- Suffolk Public Schools Application for Field Trip (BF-6-15)**
 - Please do NOT use the triplicate version of this form! This makes processing much harder for all involved.
- Nansemond River HS Field Trip Bus Fee Estimator**
 - This form must be completed when using any SPS bussing, even if funding is secured through SAO/an outside agency.
 - If not utilizing SPS bussing, please still submit the form, but list N/A on the form to indicate that other transportation has been/will be secured.
- Suffolk Public Schools Field Trip Chaperone List**
 - Parents/guardians appearing on this list must already have their Suffolk Public Schools volunteer background check completed.
- Suffolk Public Schools Field Trip Instructional Objectives**
- Nansemond River High School Field Trip Permission Form**
 - This is the master copy of what you will provide the students, and also informs the main office of the details of your trip (time, date, etc.) so they may field any questions that arise.
- Suffolk Public Schools Professional Leave Request**
 - This must be completed on the triplicate form. (form can be found in the main office)
 - Please turn in with the completed packet for processing and do not separate.

Once all items are completed and in the order found above, please return all items to Ms. Paul for processing.

Note: The field trip packet will not be approved unless all required unless all necessary documents are included in your packet

Thank you for your cooperation!