

SUFFOLK PUBLIC SCHOOLS
(Attach to field trip application requiring School Board approval)

Field Trip #: 21789

School: King's Fork High School

Grade/Subject/Club/Team: Model United Nation Students

Date of Field Trip: February 14, 2025 to February 16, 2025

Destination: Marriot, Norfolk, Virginia

Purpose: King's Fork High School Model United Nation Students will participate in the Model United Nations Conference in Norfolk, Virginia.

Objectives: King's Fork High School Model United Nation Students will have the opportunity to participate in the Model United Nations Conference at the Marriot in Norfolk, Virginia.

Approve

Disapprove



Director of Secondary Leadership



Date

School Board Action:

Approve

Disapprove

Clerk of the Board

Date

Travel Request Form

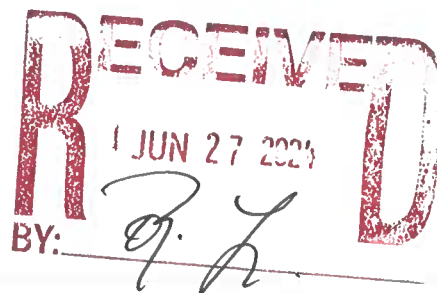
Please Note: Welcome to Suffolk City Public Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve an activity bus for a field trip or athletic event, and reserve a car for staff travel. If you have any questions or comments please email kevinprivott@spsk12.net or call (757) 925-5573.

Trip Number **21789**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip



Trip Leave

* Date **2/14/25** **Friday**

* Time **8:45 AM**

Trip Return

* Date **2/16/25** **Sunday**

* Time **4:00 PM**

Trip Year/Week 2025-07

* Is this trip overnight, out-of-state, or greater than 200 miles one way? **Yes**

Comments **Pick-up and drop-off only.**

* Your School/Dept ⓘ **395 King's Fork High**
351 King's Fork Rd, Suffolk, VA 23434

* Main Destination ⓘ **Other (Type Below)**
777 Waterside Dr, Norfolk, VA 23510, USA

Destination Not Listed **777 Waterside Drive, Norfolk, VA, USA** * Destination Name **Marriot**

* Approximate Nbr of Miles Round Trip **43.61**

Special Instructions for Permission Slip

Funding Source #1 **School Allotment - Kings Fork High** Budget Code

Funding Source Desc Budget Code Desc

Funding Approver

Are funds payable to a third party? **No**
(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name **Bryon Hinton**

* Teacher / Advisor / Staff Phone # 757-754-0482
 Teacher / Advisor / Staff Email byronhinton@spsk12.net
 Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff
 * Emergency Contact Name Bryon Hinton
 * Emergency Contact Phone # 757-754-0482

* Grade Level(s) Making Trip 11
 12
 * Description of group or person(s) making trip King's Fork High School Model UN Students
 * Educational Objective for Field Trip
 - Develop Understanding of International Relations, and Diplomacy
 - Enhance Research and Analytical Skills
 - Improve Public Speaking and Debate Skills
 - Foster Teamwork and Collaboration
 - Develop Critical Thinking and Problem-Solving Skills
 - Understand and Respect Cultural Diversity

Number of Individuals Making Trip

* Male Adults	1	* Female Adults	1	Total Adults	2
* Male Students	12	* Female Students	13	Total Students	25

Need 1 adult(s) for 15 or more students.
 Need 1 adult(s) for every additional 15 students.

* Will the students be away from school during lunch? Yes
 * If so, will these students need packed lunches? No

Nbr Students 25 Teacher Bryon Hinton
 Students will be away from school during the lunch period.

Additional Information

* School will be billed for Mileage Yes
 * School will be billed for Driver Yes
 * What is the cost to the Student? 0
 * Description of the funding source you will be using Model United Nations Club Funds
 :
 * Will a coach be driving the trip? No
 * If yes, please enter the coaches name. If no, enter NA. N/A
 * Will you be using external transportation (ex. plane, walking)? No

Vehicles Needed

* Do you need vehicles? Yes

Check here to indicate trip is drop-off only Location

Check here to indicate trip is pickup only Location

Vehicle Pickup

* Date 2/14/25
* Time 8:45 AM

Vehicle Return

* Date 2/16/25
* Time 4:00 PM

Total Trip Hours 55.25

* Type of vehicles needed to reserve Yellow Bus
(i)

* How many vehicles do you need? 1

Vehicle Guidelines: Elementary 64 and 77 passengers. Secondary 44 to 48

* Need Lift? No

Nbr Wheelchair Slots 0 Nbr Safety Vests 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

Vehicle Driver Information

Owner shanellwilliams@spsk12.net
Bid Id/Closing Date Not Found

Person Submitting Request brianneashley@spsk12.net

Date Submitted

Field Trip Acceptance of Responsibility

By submitting this request, the trip sponsor (Teacher, Coach, Staff Member, etc.) is validating the following conditions:

- 1. Possess a current/valid Driver's License for the vehicle you will be driving
2. Absent of any medical condition, medications/alcohol/drugs that will impede the operation of a vehicle
3. You will obey all traffic laws while operating the vehicle
4. You will not "text" or operate any device that may distract you while driving the vehicle
5. Properly authorized use of a Suffolk City Public Schools vehicle for official travel
6. Will only transport authorized passengers for the purpose of official travel
7. The lift is to be operated only for wheelchairs.
8. Buses and vehicles must come back in good condition in order to avoid additional charges.
9. Buses and vehicles must be cleaned in order to avoid additional charges.
10. Elementary Schools must have 1 adult per every 10 students.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name derrickbryant@spsk12.net

Decision Date Jun 13, 2024, 8:28:34 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Designated Approver keeshahicks@spsk12.net

Name

Decision Date

Level 07 Approval - Overnight/OOS Approval

Comment

Decision

Name

Decision Date



Application for Field Trip

BF-6-15 RECEIVED BY: [Signature] DATE: 6/12/2024

Submit intact to the Athletic Director, Principal, or Bookkeeper/Secretary, at least 30 working days (6 weeks) prior to the scheduled date of the trip. All professional leave forms for this trip must be submitted with this form. All forms are to be done in blue or black ink only.

School/Organization King's Fork Model UN Date 6/11/2024
Grade/Subject/Club Model UN Teachers B. Hinton, A. Pimienta

REQUEST FOR SPECIAL USE OF SCHOOL BOARD VEHICLE (Personal cars are not to be used to transport students)

Date of Field Trip 2/14/2025 Time Departing School 8:45 Time Returning to School 4:00

Destination: 777 Waterside dr Norfolk

School Bus yes Number Needed 1

SPECIAL NEEDS BUS

Equipment Needed: W/C PCR Safety Vest

School Car Number Needed

Non-School Board Transportation Type: Furnished By:

(School cars are not to be used to transport students)

Number of Students 25 Number of Classes

Overnight Trip? Yes No

Total Cost to Student 0 *Other Costs Incurred 0

*Paid By Club Funds

Names of Chaperones (Not including Teachers)

Date Parental Permission Secured and Filed in Office

Trip Requested By: [Signature]

Trip Received By: [Signature] Date: 6/13/24

(Any field trip is subject to last minute cancellation due to local, state, national and/or international situations)



SUFFOLK PUBLIC SCHOOLS
Field Trip Instructional Objectives

School KEHS
Person completing the form B. Hinton
Grade Level 10th - 12th
Date of Trip 2/14 - 16/2024

Listed below are the instructional objectives for the requested field trip:

Objectives:	Correlated Standard of Learning:
See Attached	

This form must be attached to the Application for Field Trip.

Instructional Objectives for Model United Nations

1. Develop Understanding of International Relations and Diplomacy

- SOL Alignment: History and Social Science (HSS), especially World History and Geography (WHII)

- Objective: Students will understand the functions and structure of the United Nations, the roles of various countries, and the basics of international diplomacy.

2. Enhance Research and Analytical Skills

- SOL Alignment: English Standards (E), including Research, Reading, and Writing.

- Objective: Students will research their assigned country's foreign policies, current events, and international issues. They will analyze data and synthesize information to develop informed positions.

3. Improve Public Speaking and Debate Skills

- SOL Alignment: English (E) and History and Social Science (HSS).

- Objective: Students will practice and refine their public speaking abilities, engage in structured debates, and learn to articulate their positions clearly and persuasively.

4. Foster Teamwork and Collaboration

- SOL Alignment: English (E), History and Social Science (HSS), and Health and Physical Education (HPE) focusing on interpersonal skills.

- Objective: Students will work in committees, develop negotiation skills, and learn to collaborate with peers to draft resolutions and solve problems.

5. Develop Critical Thinking and Problem-Solving Skills

- SOL Alignment: Mathematics (M), Science (S), English (E), and History and Social Science (HSS).

- Objective: Students will engage in simulations that require them to think critically about global issues, evaluate different perspectives, and propose viable solutions.

6. Understand and Respect Cultural Diversity

- SOL Alignment: History and Social Science (HSS), and English (E).

- Objective: Students will learn about different cultures, customs, and perspectives, fostering a sense of global citizenship and respect for diversity.

7. Develop Writing Skills for Formal Documents

- SOL Alignment: English (E).

- Objective: Students will write position papers, draft resolutions, and produce other formal documents that reflect their understanding of international issues and diplomatic protocols.

Correlations with Virginia Standards of Learning

- History and Social Science (HSS)

- WHII.11, WHII.12: Understanding the impact of global issues and international organizations.
- English (E)
 - 10.5, 10.6, 11.5, 11.6: Research, writing, and speaking skills.
 - 12.1, 12.5: Engaging in the writing process, including drafting and revising, to produce well-organized and coherent writing.
- Mathematics (M)
 - Mathematical Processes: Using problem-solving skills and critical thinking to address complex problems.
- Science (S)
 - Scientific Investigation, Reasoning, and Logic: Applying scientific reasoning and logic to develop problem-solving skills.
- Health and Physical Education (HPE)
 - 10.3, 10.4: Developing interpersonal skills through collaboration and teamwork.

Implementation in MUN Activities

1. Simulations and Role-Playing

- Students take on the roles of diplomats and engage in simulations that mimic UN proceedings.
- SOL: Enhances understanding of global issues (HSS), improves public speaking (E), and fosters teamwork (HPE).

2. Research and Position Papers

- Students research their assigned countries and write detailed position papers.
- SOL: Strengthens research skills (E), promotes critical thinking (HSS), and improves formal writing (E).

3. Debates and Negotiations

- Structured debates on international issues help students practice persuasive speaking and negotiation.
- SOL: Develops public speaking (E), critical thinking (HSS), and collaboration (HPE).

4. Drafting Resolutions

- Students collaborate to draft resolutions addressing global issues.
- SOL: Enhances writing skills (E), fosters problem-solving (M, S), and promotes teamwork (HPE).

**FIELD TRIP
CHAPERONE LIST**

****By listing the chaperone's name, if a parent, you certify that they have an approved volunteer form ON FILE!!**

TEACHERS

1. B. Hinton
2. A. Pimienta
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

****PARENTS**

1. _____
2. _____
3. _____
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10. _____

SPECIAL EDUCATION TEACHERS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

TEACHER ASSISTANTS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____