



MEMORANDUM

TO: Members of the Suffolk City School Board

FROM: Dr. John B. Gordon III, *Superintendent*
Dr. Rodney J. Brown, *Chief of Administrative Services*

RE: *Personnel Report for June 12th, 2025 School Board Meeting*

DATE: June 5th, 2025

RESIGNATIONS

Forty-one (41) resignations which include twenty-four (24) instructional employees, and seventeen (17) non-instructional employees. The instructional employees include twenty-one (21) Teachers, and one (1) Speech Language Pathologist, one (1) AFJROTC Instructor, and one (1) Behavioral Specialists. There are six (6) retirees.

JOB ABATEMENT

Two (2) Custodians – Failure to Report to Work

DISCIPLINARY ACTION

Intent to Recommend Dismissal from Employment – one (1) Teacher, and one (1) Intervention Support Staff

No Longer Eligible to be Regularly Employed – one (1) Teacher

INSTRUCTIONAL HIRES

Fifty-seven (57) Teachers, one (1) NJROTC Instructor, one (1) Principal, two (2) Reading Specialists, one (1) Title I Interventionist, and three (3) Speech Language Pathologist, and two (2) School Counselors.

NON-INSTRUCTIONAL HIRES

Two (2) Accounting Tech II's, one (1) Staffing Specialist, two (2) Bus Aides, one (1) Bus Driver, and three (3) Teacher Assistants.

SUBSTITUTE PERSONNEL

Two (2) Bus Aides, three (3) Bus Drivers, eleven (11) Teachers, and one (1) Teacher Assistant.

EXTRA SUPPLEMENTS/STIPENDS

- Three (3) teachers to receive compensation for administering SOL tests to homebound/homebased students at all high schools at the rate of \$31.50 per hour.
- Thirty-two (32) school personnel to receive approval to serve as football, track & field, field hockey and sideline cheer coaches for middle schools during the 2024-25 school year.
- Five (5) coaches to receive a \$150 stipend each trip for driving multiple athletic trips for several schools in March 2025.
- Eight (8) school employees to receive compensation for participating in the Kindergarten Kickoff at Booker T. Washington Elementary school for the 2025-26 school year at the rate of \$36.77 per hour.
- Twenty-nine (29) school employees to receive compensation for serving as PBIS Facilitators for the 2024-25 school year ranging from \$200 - \$800.
- One (1) employee serving as Transportation Supervisor to be assigned as acting Transportation Director until June 6, 2025 and to receive compensation of a 10% salary increase.
- Five (5) Middle School Assistant Directors of Student Activities to receive a \$1500 stipend for the 2nd semester of the 2024-25 school year.
- Thirty-five (35) school personnel to receive approval for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the middle schools.
- Sixty-three (63) school personnel to receive approval for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the elementary schools.
- Sixty-two (62) school personnel to receive approval for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the high schools.
- Sixty-three (63) school personnel to receive compensation for providing instructional support on April 26, 2025 for the SPS Saturday Academy in amounts ranging from \$70 - \$300.
- Fifty-seven (57) school personnel to receive compensation for providing instructional support on May 3, 2025 for the SPS Saturday Academy in amounts ranging from \$70 - \$300.
- Five (5) coaches to receive a \$150 stipend each trip for driving multiple athletic trips for several schools in April 2025.
- One (1) retired SPS Schools Interpreter to receive compensation for providing interpreter services at the 2025 SPS graduation ceremonies at the rate of \$28.38 per hour.
- Fifty-one (51) bus drivers and aides to receive a \$150 incentive bonus for perfect attendance during the month of April 2025.

- Four (4) school employees to receive a \$500 stipend each for providing coaching, modeling, and support as Principal Mentors.
- Nineteen (19) school employees to receive a \$1500 stipend for supporting grade level mentors as Lead Mentor Teachers.
- Thirty-two (32) school personnel to receive stipends for serving as football, track & field, field hockey and sideline cheer coaches for middle schools during the 2024-25 school year serving from \$400 to \$2000.
- Forty-nine (49) school employees to receive a stipend for additional duties as SPED teacher assistants for the 2024-25 school year in the amount of \$2000.
- Sixteen (16) school teachers to receive additional compensation for teaching an extra section at Nansemond River High School during the second semester of the 2024-25 school year at the rate of 1/8th of the individuals contracted pay.
- Sixty-three (63) school personnel to receive a stipend ranging from \$66.77 - \$1212 for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the elementary schools.
- Thirty-five (35) school personnel to receive a stipend ranging from \$100 - \$1212 for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the middle schools.
- One hundred and twenty-eight (128) employees to compensation for provided services as Instructional Resource Developers during the 2025-26 school year at the rate of \$40 per hour.
- One (1) employee to receive compensation for providing site visits and weekly monitoring of STAR Program students at the rate of \$40 per hour.
- Sixty-one (61) school personnel to receive a stipend ranging from \$66.50 - \$2425 for serving as sponsors and to receive extra-duty supplements for clubs and organizations at the high schools.
- One hundred and eighty-one (181) school employees to receive compensation for serving on the Title I Summer Planning Proposals and Committees. Teachers will be compensated at \$36.77 per hour and paraprofessionals at their hourly rate.
- One hundred (100) school employees to receive a stipend for serving as Teacher Mentors during the 2024-25 school year with stipends ranting from \$250 to \$1000.
- One (1) Teacher Assistant to receive compensation for serving as a substitute Bus Aide at the rate of \$15.80 per hour.

- Three non-renewals requests for three (3) Teachers, two (2) School Attendance Liaisons, and one (1) SPED Teacher Assistant.
- Approval request for reappointments of school personnel for the 2025-26 school year.
- One (1) Substitute Teacher to be removed from the Substitute list at the request of the applicant.
- Recommendation: Assistant Principal.